APPLY FOR ESE & SUPPLY EXAMS ONLINE USING THE STUDENT LOGIN

EXAMINATION-CENTRE

ERP TEAM

ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)
How to apply?

- Login to student portal account.
- Click on the respective examination link
  - Apply for Regular Exam Application
  - or
  - Apply for Supplementary Exam Application
- Make Payment
- Note Down your Candidate Reference Number
- Print out the application form & Receipt
- Handover to Examination Center.
Step -1 Login to Student Portal

Click on the Link Apply For Regular Exam Or Supplementary Exam
Step - 2  Press the continue button

Application Form for the Exam ESE August - 2016

Semester

Application Form No:3

Exam Fees: Rs 1000

Continue  Reset
Step -3 Click on Net Banking

Select PayOnline Option For Regular Fee Payment:

- Pay Online

You have chosen to pay online. You will be redirected to an external site for payment. Please click on confirm.

NOTE: Your credit card statement will show the transaction as coming from Citrus.

Please quote your Transaction ID for any queries relating to this request.
Step -4 Payment Gateway Page

Fill in the Required Fields Correctly

Name
Email ID
Address
Mobile Number

Press the Pay Button

Transaction Number: RRRFE29
Order Amount: 1.0
Currency: INR
First Name: BabyRavella
Last Name: Ravella
Email: erp@sjcc.edu.in
Address Details
Address: 1
City: Bangalore
Zip Code: 560068
Step - 5 Select the Payment Type

Choose the payment
- Credit Card
- Debit Card
- Net Banking

Enter the details

Click on the Pay Button

Note:
Complete the payment process from your bank
Wait for the page to be transferred to College Page
Step 6 Press the continue button

Make a note of your

- Candidate Reference No:
- Transaction Ref No:
- Press the Continue Button
Step -7 Print & Visit Exam.Center

✓ Print the Application
✓ Print the Challan
✓ Hand over the application & challan to Examination Center.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Subject Code</th>
<th>Name of the subjects</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>M125MC208</td>
<td>Fundamentals of Accounting</td>
</tr>
</tbody>
</table>

6. Particulars of fee paid:

<table>
<thead>
<tr>
<th>Date</th>
<th>Receipt No.</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>26-Aug-2016</td>
<td>SSSFE00</td>
<td>1100</td>
</tr>
</tbody>
</table>

7. Certified that the attendance and academic progress of the student is satisfactory.

Signature of the Principal
Repeat the Payment Process Steps, Print the Application, Fee Challan & Hand it over to: Examination Center
In case of any problems

Take a Print out of the citrus email payment acknowledgement.
Right your registration number & hand it over to examination center.
Forward the email to erp@sjcc.edu.in by quoting your registration number eg: 12SJCC001