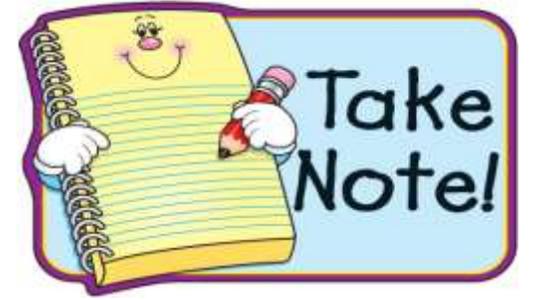




ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)

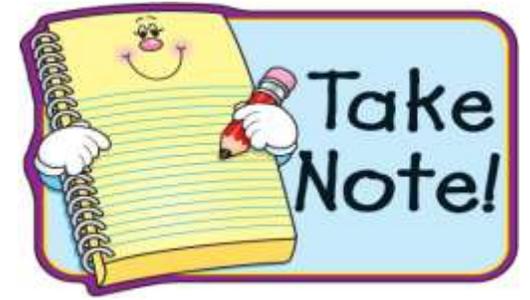
**User-Guide for filling up online
application using the college website for
year 2019-2020**

Important Points to be Noted



- Decide the course you are applying for.
- Have a Valid Email id and Mobile Number.
- Keep a Photograph scanned copy (Passport Size only) with white background and the Image dimensions should not be **greater than 35mm X 45mm and less than 100 kb in size.**
- **NO SELFIES ALLOWED**

Important Points to be Noted



Decide on payment option : [Online Payment](#) / [Cash Payment](#)

- ✓ Surcharges apply on usage of Debit Card /Credit Card / Net banking.
- ✓ For Cash Payment : On payment of cash at the college premises, Fee Vouchers can be obtained for applications, for details to be filled up at the college (assistance provided).



step 1

- Visit : www.sjcc.edu.in
- Click on Admission and go to apply online
- Choose your respective Course
- Click on Apply Online

Note : Candidates are expected to read the links below before applying online.





- **Re-directed to application page**

 **St. Joseph's College Of Commerce**
(Autonomous)
153, Brigade Road Bangalore Kamataia - 560025

New Applicant? Apply Online.	Registered Applicant? Login Here.
<ul style="list-style-type: none">✓ Fill the application form.✓ Upload your scanned photo.✓ Confirm & submit the form.	<p>Email <input type="text"/></p> <p>Password <input type="password"/></p>
Register	Sign In Forgot Password



- **Fill in the Below Details and submit to Register your Details**

 **St. Joseph's College Of Commerce**
(Autonomous)
163, Brigade Road Bangalore Karnataka - 560025

SUBMIT YOUR LOGIN DETAILS * Required Field

Name of Candidate: *

Email : *

Mobile Number : *

Date of Birth : *

Enter what you see in image : *



- **After Successful Registration, you will receive your username and Password to your Registered Email Id.**



St. Joseph's College Of Commerce
(Autonomous)
163, Brigade Road

You have successfully registered. Please login with your username and password which is sent to your registered email to complete the application process.

Continue



- Login with your username and Password received and Click on the Course you wish to apply from the Home Page.



Home

Apply Online

My Applications

WELCOME!

Greetings from St. Joseph's College of Commerce (Autonomous).

Thank you for Registering You may use this login page to access your applications.

Once you have applied for the programme, you will be able to access the application details.

You must visit our website and read through the sections Guidelines, Admission Process, Selection Process, Eligibility, Fee Structure, Aptitude test dates, etc., under the related link menu of every programme on the College website before filling in the online application form to avoid confusion.

Please Feel free to contact us through email at admission@sjcc.edu.in for any queries / clarifications.

We wish you the best.

SJCC
Admissions Office.

OPEN APPLICATIONS

UG PG PG DIPLOMA

B.Com

B.B.A

B.Com (Professional Studies)

BBA (Twinning) Go



- Read the Terms and Conditions and accept (press the accept button and Proceed)



 **St. Joseph's College Of Commerce**
(Autonomous)
163, Brigade Road Bangalore Karnataka - 560025

HI STEFFY!

TERMS & CONDITIONS

I have read and understood the guidelines for admission, eligibility criteria including the fee structure for the course, I have applied from the college website

Yes, I have understood the application fee terms and procedure and have the credit/debit cards or the required details for Net banking for online payment gateway option.

TERMS & CONDITIONS OF SERVICE

St. Joseph's College of Commerce, (Autonomous) (henceforth SJCC), provides the facility of Online Application for admission through the Internet. SJCC's rules & regulations apply to all such transactions along with special conditions imposed for Internet based application.

The following terms and conditions will apply if you wish to use the SJCC online application service. Please go through the conditions carefully and if you accept them, then you are

I accept the terms and conditions

Cancel Proceed



- Fill in the required details in the application form.
- Personal Details, Education and other Details, Mark Details



Personal Details Education And Other Details Mark Details Payment

PERSONAL DETAILS * Required Field

Candidate Name*
As Per Class X Records

Image
Size Must Be Less Than 100kb



Date Of Birth*
As Per Class X Records

Candidate Email*



Education and other Details

Fill in the Details Correctly in every Field

EDUCATION AND OTHER DETAILS

* Required Field

Class X Details *

Class X Board*

Karnataka SSLC

Class X Institution*

SJIHS

Class X Institution State*

Karnataka

Class X Register No*

1234568

Class X No Of Attempts*

1

Class X Year Of Pass*

2016

Class X Month Of Pass*

April

Class XI Details *

Class XI Board*

Karnataka P.U.C.



Mark Details

- Enter the secured marks as per the marks sheet.
- **Note:** In case the 12/Degree **results awaited**, enter the subject and submit blank details.

MARK DETAILS * Required Field

Class X Details

Class X Marks

#	Subject	Name	Max. Marks	Obtained Marks
1	English	English	100	85
2	Hindi	Hindi	100	95
3	Kannada	Kannada	100	78
4	Mathematics	Mathematics	100	85
5	Social science	Social science	100	96
6	Science	Science	100	86
7	--select--			
8	--select--			



- Choose your payment options and fill in required details and press submit.

Personal Details > Education And Other Details > Degree Mark Details > **Payment Section**

Payment Options

Application Fee Category : COLLEGE

Amount to be Paid :

Particulars	Amount
APPLICATION FEE	1.00
Total	1.00

Choose Payment method :

Online Fee payment

Application Fee Voucher

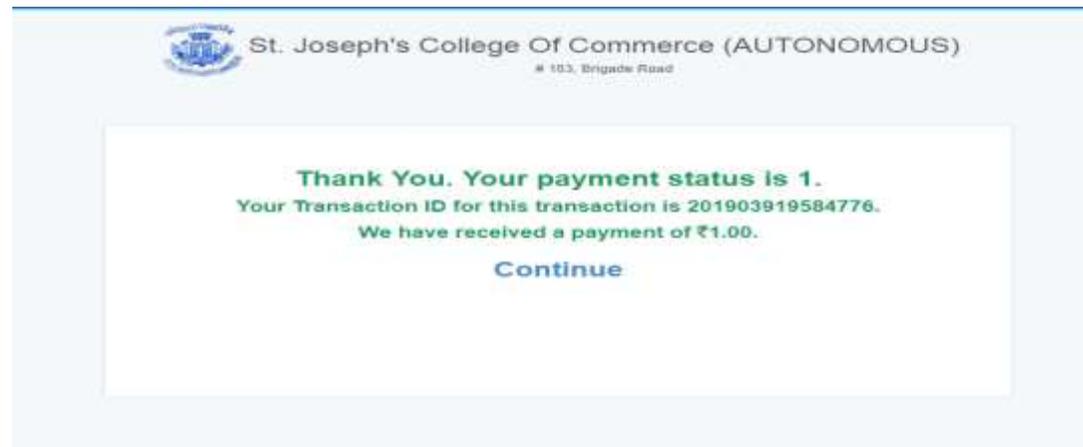
Submit





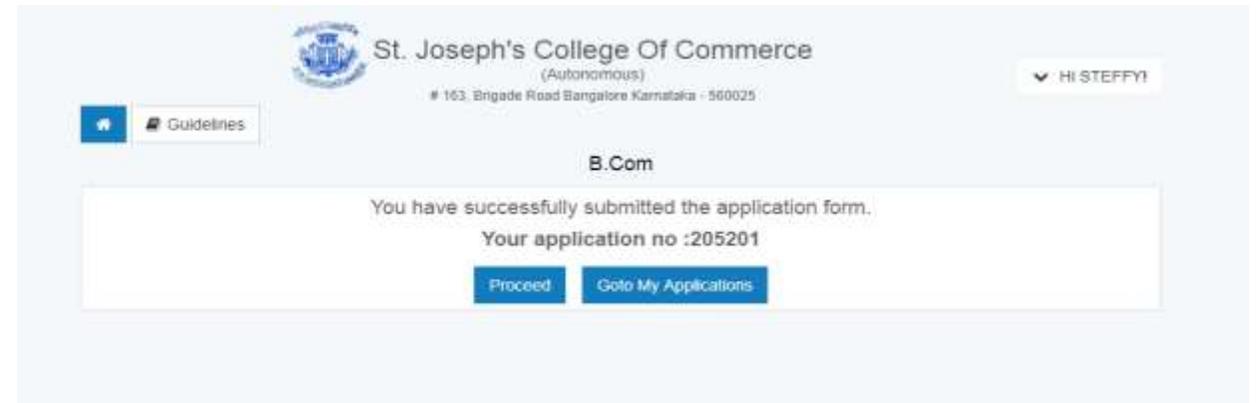
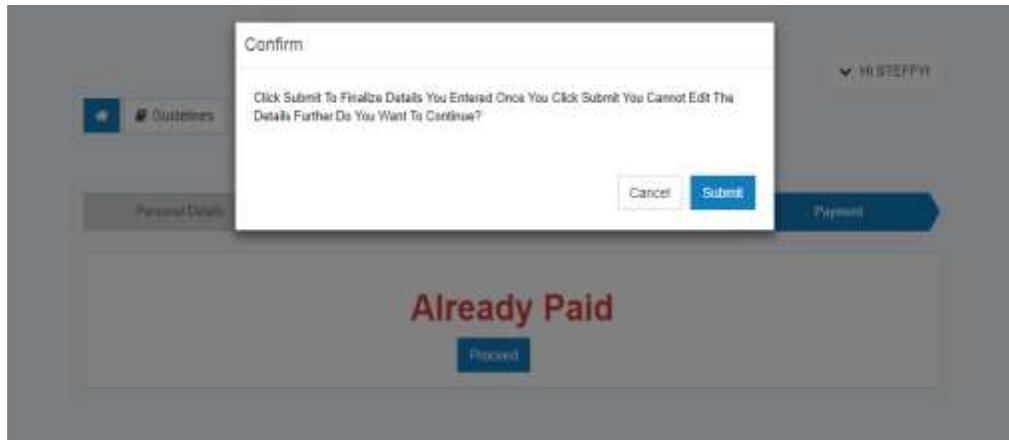
- **Steps to be followed for Online Fee Payment**
Debit/Credit Cards or Net Banking

1. You will be re-directed to payment gateway site
2. Fill in the required details, choose the payment type / enter the details and press PAY.
3. On Successful completion you are redirected the college website. This page may take few seconds kindly wait)
4. Note down the transaction ref no and press continue





- Kindly proceed to the next screen and press submit .
- And note the Application Number displayed on the Screen.





Print Application Screen

- Click on proceed to view Applications and Status.
- Click on Details/Print to Print Applications.
- Kindly follow the guidelines from the college website on submission of Application



 St. Joseph's College Of Commerce
(Autonomous)
163, Brigade Road Bangalore Karnataka - 560025

Hi STEFFY!

Home
Apply Online
My Applications

MY APPLICATIONS

Sl.No.	Application Name	Applied Course	Appln Number	Payment Status	Check Payment Status	Appln Status	Last Updated	Edit	Details/Print
1	B.Com	B.Com	205201	SUCCESS		UNDER PROCESS	08-02-2019 15:19:40		

Greetings !

- **Disclaimer**
- The contents of this manual are Informatory in nature. Information is being made available purely as a measure of public facilitation. While every effort has been made to ensure that the information is accurate and up-to-date, SJCC, Bangalore does not hold itself liable for any consequences, legal or otherwise, arising out of use of any such information.