

ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)
INSTRUCTIONS TO THE CANDIDATES

Code of Conduct for all the Examinations:

1. Candidates should take their place in the Examination Hall at 9.15 a.m. A candidate coming late will not be permitted take up the Examination.
2. Candidates should have with them on all days of the Examination, their **HALL TICKETS, Identity Card** for inspection by the Room Superintendent, otherwise they will not be permitted to write the examination.
3. **The Time Table uploaded on the website remains final.** Students are expected to check their hall tickets with the time table and report immediately in case of any discrepancy.
4. Candidates will not be allowed to leave the Examination Room till the expiry of at least one hour after Question Paper has been given out. A candidate who leaves after submitting the answer book will not be allowed to return for the Examination.
5. Candidates are required to bring their own stationery . They should use only **Royal Blue or Black Ink** while answering their papers.
6. Ordinary and **scientific calculators** are permitted.
7. Students are not allowed to write anything on the question paper. Writing on the question paper is considered a malpractice.
8. **NO CHANGES WILL BE MADE IN THE QUESTION PAPER DURING THE EXAMINATION . In case of doubt, students are expected to use their best judgment and assumptions if required. Clarification if any will be looked into by the evaluation committee.**
9. **Answers with illegible or wrong question numbers will not be evaluated.**

Malpractice -

1. Candidates are prohibited from malpractices like bringing into the Examination hall **MOBILE PHONES** and Digital Diary/ Electronic Organizer, any book or portion of book, manuscript or paper of any description. Candidates are strictly prohibited from communicating with each other or copying from each other during the examination.
2. Any attempt at copying, assisting another in copying or partaking in the act of copying in any form in the examination, will be severely dealt with according to the Examination Manual approved by the governing body.

Ms. Sneha S.Rai
Controller of Examinations