

# St. Joseph's College of Commerce (Autonomous)

B.Com (Regular, BPM &TT) Admissions – (II PUC/CBSE)

## Instructions to Candidates

1. After the announcement of results of the respective boards, marks should be uploaded online and submit an online copy of the marks card (**quoting the application number on the top right hand side**) to the College office within 2 days from the date of declaration of respective board results (Day 1 being the date of announcement of results).
2. **Provisionally selected candidates** list will be put up on college website and these selected candidates will have to appear in formal attire for an orientation along with their parents after the respective board results. The date and time will be displayed in the College website. Candidates will have to carry along with them, 3 passport size photographs with a **white background** along with a **soft copy of the same in a CD or pen drive**. (The attire in the photographs should be formals)
3. Provisionally selected candidates should carry all required original documents (10th std marks card, 11th std marks card, online copy of the 12<sup>th</sup> marks card, caste certificate).
4. Catholic students are required to carry the letter from the Parish Priest and reserved category students to carry their caste certificate. (All original documents with a photocopy).
5. In order to secure the seat, the fee has to be paid within 24 hours.