To Whomsoever It May Concern

St. Joseph’s College of Commerce is synonymous with the pursuit of excellence with fine blend of traditional and modern values. The College enjoys impeccable reputation for value based education for the past 125 years of its existence.

The BBA department of the College, as a unique feature, encourages students to undertake Social Internship in NGOs working with the under privileged, differently abled, orphan children and senior citizens during summer before the commencement of third semester. The department has taken this initiative in accordance with one of the objectives of the College which is inculcating social awareness and to create men and women for others. We also strongly believe that this exposure would lead to the holistic development of our students.

bearing Reg. No._______

who is seeking social internship in your organisation is currently pursuing his/her I Year Bachelor of Business Administration.

We assure you that given an opportunity, he/she would contribute towards achieving the organisation’s goal and would also personally benefit from this experience.

Thank you for your kindness and co-operation in this regard.

Thank you,

Yours sincerely,

Dr. Daniel Fernandes, SJ