



St. Joseph's College of Commerce (Autonomous)

Affiliated to Bengaluru City University

Accredited with A++ Grade by NAAC in 4th Cycle (CGPA of 3.57/4)

College with Potential for Excellence (CPE)

Ranked 93rd in NIRF 2022 by the Ministry of Education, Government of India

#163, Brigade Road, Bengaluru - 560025, Karnataka, India



*Student
Handbook*
2022-2023



The College Anthem

*Ring out the battle call of Duty !
Unfurl the flag of Faith and Toil !
We deem our soul's eternal beauty.
A life-long Victor's worthy spoil.
A thousand such are proudly gone before us
To win and spread our College's renown;
'tis ours to swell with our voices the chorus
And with our deeds enrich her crown.*

Chorus

*Faith and Toil ! conquerless alliance
Wherein we clasp human hands unto God's !
In his control find we true self-reliances;
My hand and God's - what'er the odds -
My hand and God's - what'er the odds -
My hand and God's
Evil's onset hold in defiance !*

St. Joseph's College of Commerce (Autonomous)**STUDENT INFORMATION SUMMARY**

Name :

Year & Reg. No.:

Blood Group:

E-mail :

Father's Name :

E-mail :

Occupation : Phone :

Mother's Name :

E-mail :

Occupation : Phone :

Residential Address :

Phone :

Office Address (Parents) :

Phone:

Address of Hostel/Paying Guest House/

Guardian/Lodging House:

Cell Phone :

Fix Recent
Stamp Size
Photo

Signature of Parent/Guardian_____
Signature of Class Mentor

The College Crest



The Crest is to an Institution what the insignia is to a military general. It symbolizes its ethos, status and purpose.

The Crest of St. Joseph's College of Commerce has two scrolls - one above, on which is inscribed the motto of the Institution in Latin -Fide et Labore, meaning 'By Faith and Toil', and the other beneath, with the name of the Institution. A shield at the centre bears the Cross which is symbolic of the Christian faith; and the two bees on either side of the lower part of the Cross are an expression of tireless work. Further the palm leaves encircling the shield are a call to victory, and the crown above, the crown of glory.

The College Motto is Fide et Labore which means 'By Faith and Toil'. Faith, among other things gives a person commitment to God, to his fellow beings and to intellectual pursuits. Toil is the necessary prerequisite for success.

Dear Josephites,

Welcome to St. Joseph's College of Commerce. This Institution is run by the Society of Jesus, a Catholic Religious Order founded by St. Ignatius of Loyola in 1540. The members of the Society of Jesus are popularly known as Jesuits. The Jesuits have been active in the field of education throughout the world.

The Department of Commerce was established in 1949 at St. Joseph's College (est.1882) which was moved to 163 Brigade Road campus in 1972 to become an independent college viz, St. Joseph's College of Commerce (SJCC).

The College is registered under the Bangalore Jesuit Educational Society. Although the College is a religious minority institution run primarily for the education of Catholic youth, everyone is welcome here without distinction of caste and creed. The socio - economically marginalized groups receive a special preference in admission keeping with the admission policy of the Management.

Jesuit Vision of Education:

Jesuit Education, inspired and motivated by the person and message of Jesus Christ, affirms (a) that God is the author and sustainer of all reality and truth; (b) that every human being is created in the image and likeness of God; and (c) that the whole of creation and the human community are radically good.

Jesuit Education, therefore, is committed to

- a. An authentic search of knowledge in the service and advancement of the world;
- b. Upholding the dignity, uniqueness and giftedness of each individual; and
- c. The promotion of harmony between man and man, and between man and nature.

Mission of the College:

The 'Mission' is derived from the Vision and is the *raison d'être* of the College. St. Joseph's College of Commerce seeks to be the place where search for knowledge complements a sense of responsibility to the life of the community, where understanding is coupled with commitment, and where academic excellence goes with the cultivation of virtue. The College seeks to be a place which sustains women and men in their pursuit of education and fostering their conviction that life is only lived well when it is lived generously in the service of others.

Milestones:

St. Joseph's College of Commerce has been Re-Accredited with 'A++' Grade by National Assessment and Accreditation Council (NAAC) (4th Cycle) in February 2021 with a CGPA Score of 3.57 on 4.00. Another milestone was achieved by the College when the University Grants Commission (UGC) in February 2010 recognized SJCC as a "College with Potential for Excellence" and when Bangalore University recognized the College as Research Centre in 2010. This is one of the first Colleges in Karnataka to be granted Autonomous Status in 2004.

Aims and Objectives of the College:

In keeping with the ethos of the Society of Jesus, the guiding force behind this institution and keeping in tune with the spirit and needs of the times we live in, the College aims at the holistic formation of students, helping them to become women and men imbued with a spirit of excellence and an abiding concern for others. We believe in the three inter twined goals, of Academic Excellence, Character Formation and Social Concern that shapes individuals to become "women and men" for the larger society.

1. Academic Excellence

"The noblest search is the search for excellence" Lyndon B. Johnson. Academic excellence is the sustained ability to act, achieve and excel in scholastic activities and attain excellence in learning through cutting-edge academic pursuits and creative and practical leadership among faculty and students alike. Academic excellence is strengthened through intellectual development and aesthetic and ethical engagements that make an individual achieve greater heights of success and contribute meaningfully in the betterment of the society. The students are constantly guided and encouraged to cultivate the art of thinking that nurtures imagination, stimulates critical enquiry and empowers them to think and express themselves clearly. To channelize the quest for academic excellence the Institution with the highly competent faculty, an efficient administrative team, excellent infrastructure creates an invigorating atmosphere of academic culture.

Academic Programmes of the Institution**I) Undergraduate Programmes****A. Commerce**

- Bachelors in Commerce (B.Com)
- B.Com (BPM- Industry Integrated)

- B.Com (Travel and Tourism)
- B.Com (Professional - International Accounting & Finance)
- B.Com (Analytics)
- B.Com (Strategic Finance)

B. Management

- Bachelor of Business Administration (BBA)
- BBA (Entrepreneurship)
- BBA (Professional - Finance and Accountancy)
- BBA (International Twinning) Program

C. Economics

- Bachelor of Science (Economics) (with Psychology as minor)

D. English

- Bachelor of Arts (English) (with Psychology as minor)

*The batches enrolled from 2021-2022 onwards will continue with the fourth year to secure a B.Com (Honours)/BBA(Honours)/B.Sc Economics (Honours)/B.A English (Honours) degree, as per NEP.

II) Postgraduate Programs

- M.Com (Finance and Taxation / Marketing & Analytics)
- M. Com (International Business)
- M. Com (Financial Analysis)

III) Post-graduate Diploma (PGD)

- Business Administration
- Human Resource Management
- Marketing Management
- Financial Management

Programmes National Education Policy 2020

The institution has implemented the National Education Policy 2020 from the academic year 2021 – 2022. The new curriculum follows the model curriculum developed by the Karnataka Task Force on NEP implementation with customization to the programmes offered at SJCC.

The institution shall adhere to all the guidelines published by the Karnataka Government on NEP implementation.

Internal Quality Assurance Cell (IQAC)

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the institution. The Internal Quality Assurance Cell (IQAC) has a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post-accreditation period, the IQAC has been channelizing and processing all the efforts and activities of the institution towards excellence in every field.

Total Quality Management (TQM) Team

With increasing demand of quality education coupled with high global competition, St. Joseph's College of Commerce has invested in adaptation and implementation of the Total Quality Management procedures, tools and techniques to improve the cohesiveness, flexibility and competitive demands in the Education sector efficiently and effectively. In addition, the College meets the best needs for students and society through the adoption of principles of TQM. The activities of the TQM span across all departments in the Institution catering to the current and future needs of all the stakeholders.

The TQM being a steering committee ratifies all the internal process, initiatives, and procedures which are put forth to achieve quality performance by identifying individuals, groups to carry out the responsibility of the selected criteria, thus enabling quality performance of the education programmes of the Institutions. These initiatives have geared the Institution towards achieving academic excellence, social concern and character formation- the core values of the Institution.

CQAC (College Quality Assurance Cell)

This body includes all the Heads of the departments and one member from each department and the Total Quality Management (TQM) Team. CQAC meetings will be held in the beginning, during the course of and at the end of every academic year. Year plan will be prepared at the beginning of the year by CQAC. This body ensures that all quality mechanisms are in place, listen to views of the students, responds and ensures outcomes are communicated and reported to the concerned departments and participates in quality assurance processes. This body monitors policies, strategies set for academic standards and quality assurances for the programmes that are being taught, initiates learning opportunities and mode of delivery.

SQAC (Student Quality Assurance Cell)

This body consists of one student from each class and it aims to ensure student participation in quality related issues, validation and feedback system including feedback from Alumni, coordination by department Alumni Meet. This body shall, each month, review, for appropriateness and compliance course curriculum, validate lesson plan, participate in continuous internal assessment of the course/programmes and shall report to the CQAC a report of the same. It is the body that ensures all the communication and decisions involving quality issues with respect to the course/programmes reaches the student community. The members are required to attend all the meetings called by the IQAC with regard to student's involvement.

Research Centre

The College obtained 'Research Centre' status from Bangalore University in the academic year 2010 – 2011 to conduct research program leading to Ph.D. degree in Commerce. Researchers' are encouraged to take up government and non-government funded projects sponsored by agencies like ICSSR, UGC, and NITI Aayog. On periodic basis, the Centre organizes FDPs, workshops, seminars, and conferences of national/international repute to discuss issues and exchange innovative ideas on topics relevant to the time. Its Bi-Annual Peer Reviewed Journal SJCC Management Research Review (ISSN 2249-4359) serves as a transparent forum to facilitate scholarly communication. It publishes books and conference compendium authored/edited by faculty members. The Centre is committed to build research culture and extend need-specific training programs through its state-of-art facilities.

Consultancy Services

The eminent Staff of St. Joseph's College of Commerce are actively engaged in rendering consultancy services. The Consultancy services team helps faculty members in taking up the projects based on their area of expertise. Through their wide array of experience and specialized skills faculties assist companies in finding solution for challenging problems. The key aim of this initiative is to channelize the resources for seamless operations and harmonious College-client relationship.

Library and Information Services

The Institution has a well-stocked library with over 28,000. Books of both General and Subject books. More than 60 national and international print journals are made available for students' reference. The library subscribes to over 23 Magazines and 12 newspapers in both English and vernacular languages. The Library has e-resources such as:

1. N-LIST to access international and national e journals and e books.
2. Databases like EBSCO, Capitaline & EPWRF India Time Series.
3. Johan Brown Digital Library –52812 e-books.
4. EBSCO e-book collection.
5. DELNET and British Library Membership.
6. Online Public Access Catalogue.
7. NPTEL video lectures (under e-resources)

Rules of the Library

The Library will be open from 8.00 a.m. to 5.00 p.m., on all working days and vacations of the year. On Saturdays it will be open from 8.00 a.m. to 1.00 p.m.

Library has an open access system. Users must carry their ID cards in the library, ID cards are not transferable.

- Check in and checkout is mandatory for all users by scanning their id at the entry gate of the library
- Use of Mobile phones strictly prohibited in the library.
- Student who fails to return the books within 14 days will be fined 1 Rupee for each day beyond the due date including Sundays and holidays.
- The student must pay for books lost, damaged or defaced. Loss of pages, mutilation and any other damage discovered on return of books will be charged.
- Loss of a borrowed book from the library must be intimated to the Librarian immediately.
- Books are issued for the exclusive personal use of the applicant.
- Strict silence should be observed in the Library.

Library Committee

The Library Committee will oversee the functioning of the College Library. It will recommend books, journals and magazines to the library based on

the requirement of the programmes. Request for subject related books will be routed through the Subject Coordinators to the committee which will then scrutinize and approve the same for purchase. The committee will also work towards encouraging the students to use the library for academic purposes. The members of the Library Committee include:

- a. Ms. Manjula – Librarian
- b. Mr. Lakshmipathi – Assistant Librarian
- c. Dr. Komal A Dave – Library Facilitator
- d. Ms. Jhumur S Roy – Library Facilitator

Learning Resources

ERP System – Academic Management System

The latest version of the software boasts of advanced features such as:

- Short Messaging Service (SMS) for intimating the parents about her/his child's absence.
- Online Payment Gateway implemented for admissions/academic and various other fees
- Auditorium and Class room bookings made online enabling the user to get the availability and confirmation online, and several more features, a detailed list of which can be found on the College website.
- Period wise update of co-curricular leave.
- ERP further strengthened for students to view their performance in internal assessment and End Semester Exam, to conduct online exams/assignments and to provide access to course materials.

Announcements shows the details of mails/messages sent to a student by the Principal. Calendar option helps to see Examinations, Assignments, Special Events, Ordinary events and Holidays.

This is augmented through the introduction of additional measures such as Software Binary System and Antivirus software programs to ensure secure browsing and seamless transactions. The Web Server stores all the data pertaining to the students such as the attendance record, marks obtained in examinations, performance in extracurricular activities and calendar of events. All this information can be accessed by the students/parents at any time to track the progress of the student by following the below given steps.

- Step 1: Access the College website – <http://www.sjcc.edu.in>
- Step 2: Select Login menu and click on the student link.
- Step 3: Enter your unique Registration Number & Password given by the College.
- Step 4: Click on Sign in to avail all the online services. Further, the College application form and the prospectus is available online for download.

Placement and Career Services

The College offers placement and career support to students on and off campus. Several top firms visit the Institution for recruitment and the Institution continues to maintain an impressive placement record. In addition to this, the Placement Cell actively organizes Pre – Placement Training sessions such as career guidance, recruitment training, mock interviews, and mock aptitude tests, etc., thus grooming students to confidently step into the corporate world.

Internship

The Institution endeavours to equip the students with skills that complement their classroom learning and offer them an opportunity to engage with real life work commitments through mandatory summer internships as a part of the curriculum. All students are required to undergo an internship for a period of four to six weeks before the commencement of the fifth semester. In addition, the B.Com (Travel & Tourism) students are required to do a second internship in the hospitality industry and BBA (Entrepreneurship) students in a startup company before their third semester. Successful Internships by the students have often paved the way to great achievements including placements, research, entrepreneurship and constructive improvements in the College.

Professional Certification Programs

Professional Certificate Programmes are short duration knowledge enrichment courses that offer students to build up skills in a specific area that relates to their field of interest. Each course under this programme is selected after careful evaluation of its content, productivity, shelf-life and market relevance. These courses are reviewed and revised annually in response to the changing needs and demands of the academia and Industry.

The courses run concurrently with the Graduate Programme and are spread for over 40 to 60 hours of inclusive classroom instruction, practical work, assignments, projects, case studies and presentations.

International Desk

St. Joseph's College of Commerce has a stimulating vision for its students with a focus on innovative ways to add value to their learning through internationalization. International Desk keeps the same view embarks on dynamic programmes of strategic alliances with some of the top universities abroad as well as various on-campus interactive activities. The key objectives of the International Desk is to provide an international educational exposure to our students, to promote and offer global opportunities as well as propagate and develop intercultural understanding among students. International Desk also organizes guest lectures, on and off campus.

2. Character Formation

As an institution run by a religious group, the College gives great importance to spiritual formation and character development. Ultimately a person is what his spiritual and moral values are, and this aspect of your education, you will carry with you all your life.

The College respects all faiths. Every student is expected to have a basic knowledge of the major doctrines and practices of her/his faith. She/he is expected to examine her/his religious feelings and beliefs with a view to deepening the basic and fundamental orientation towards God and establishing a relationship with her/his religious traditions and practices. It is equally important that one grows in knowledge of other religions and appreciation of them. India has been traditionally known for its multi-cultural harmony.

Character formation is an integral process that shapes the individuality and distinctiveness of an individual. The College believing and following its motto to build up and shape the mental, moral qualities of its students arranges for meaningful curricular, co-curricular and extracurricular activities.

Campus Ethos

The campus ethos of St. Joseph's College of Commerce is constituted of an academic fraternity committed to the advancement of learning; dedicated to serious curricular and non-curricular activities, creative in thought and action, and productive both at the individual and public space. It entails special concern for the disadvantaged, for women, and respects the sanctity of a person going out of his way to be in service to others.

On this campus while camaraderie and restful relaxation have a place, ennui and a cynical attitude is anathema as being harmful to the Josephite image. In essence our ethos is what the founder of the Jesuits order calls, "MAGIS", the greater, the higher – the greater in everything.

Campus Ministry

The office of the Campus Ministry at St. Joseph's, faithful to the Jesuit Catholic heritage, attends to the spiritual needs of all the students and strives towards their holistic growth. In an era marked by challenges and delusions, we strive to impart the signature spirituality of St Ignatius – 'Finding God in all things'.

Eucharistic Celebrations - Holy Mass is celebrated in the College auditorium on the first Friday of every month. The college choir is instrumental in inspiring meaningful praise and worship with their melodious voices. Special masses are celebrated on festive occasions like the Feast of the founder of the Society of Jesus - St. Ignatius of Loyola, Feast of St. Francis Xavier, Feast of Mother Mary, Christmas, Ash Wednesday and Easter.

Praise and Worship Session – This is purely a voluntary gathering. Students come together to share their life experiences and participate in action songs for the glory and honour of our Lord.

Faith Formation classes – Once a month, panel discussions on matter of faith are held for I and II year Catholic students. Students are given knowledge of the Bible, the Prophets, the Sacraments and on the life and various manifestations of Jesus. Annual Programmes – Orientation sessions on holistic development and wellness, value-based living, social analysis, annual retreats for Catholic students, etc. are organized during the academic year. Topics of discussion include finding one's true self, acceptance and spirituality in the workplace. The Feast of our founder, St. Ignatius of Loyola, is celebrated in an impressive manner for an entire week. Various competitions like essay writing, quiz, poster making and collage are held in commemoration of the feast and banners are put up in the campus explaining the life and teachings of St. Ignatius.

Moreover, the campus ministry caters to the needs of all the students, irrespective of their faith backgrounds, by conducting sessions on holistic development and wellness, mental health, character formation and social concern.

The Co-education System

The ratio of boys to girls in the College is about seven to three, since there are several Catholic/Christian Colleges exclusively for girls in Bangalore. The purpose of bringing growing young women and men together during the post-school period is to facilitate a healthy emotional growth.

Mentorship

The role of the Mentors is to contribute to the holistic development of the students under their care. Mentoring entails to be supportive towards the student and to help a student in any specific way in which he or she may require guidance. Each class has a mentor, the role of the mentors is to be supportive towards the student and be a link between the student and the department, between the subject teachers and the students, between the parents and the students and between the students themselves. They contribute to the holistic development of the students under their care.

Counselling and Spiritual Support

The College provides the students with the services of professional counsellors to tackle emotional and academic problems. While the students are encouraged to visit the counsellors by voluntary appointment, the College may also refer students who may be judged to benefit from such referral.

Regular value inputs are given to all students in order to deliberate on and assimilate human, social and spiritual values.

Citizenship Training and Students' Council

Citizenship training is aimed to evolve student's social responsibility in upholding and adhering to the law and order of the society and to create a healthy environment. To inculcate the above virtue, the Students' Council and Office bearers are elected by the students.

Nonetheless, to maintain freedom from bias and politicking the following norms are laid down which should be strictly observed.

- Candidates aspiring for the posts must have a good academic and disciplinary record (detailed rules formulated by the Election Commission must be followed).
- No candidate can profess affiliation to any political party or receive monetary or other support.

- Elections should be healthy contests in a spirit of fair play and create no animosities among students or classes.
- After the election all students must profess loyalty to the elected office bearers and co-operate with them in the discharge of Council duties.

Parents and Guardians

Parents and Guardians are partners with the College in the task of total and integral education of their wards. It is in keeping with this concept of “partnership-in-education” that the Principal invites the parents/guardians of first year students to discuss the performance of their children. The dates of the meetings will be intimated through email or on the ERP. Parents/guardians are requested to attend the meetings. It is also recommended that they meet the Student Counsellors and Class Mentors regularly to ascertain the conduct and progress of their wards. The College welcomes suggestions from parents and well-wishers.

Sports and Games

The Institution emphasizes the development of physical prowess along with intellectual growth in its endeavour to provide holistic education. The College has carved out a name for itself in the field of sports and games.

Students are encouraged to participate in inter-class and intercollegiate tournaments. For students’ training and fitness a well-equipped gym with latest equipment is provided.

Regulations regarding Sports and Co-curricular activities

- Students representing the College/Department/Extension Activities should take prior approval in writing from the Principal, regarding their attendance for that particular period. The request for granting attendance will not be accepted at the end of the semester.
- Attendance will be given to the student for days of management and cultural fests, matches and tournaments in which the student represents the College, University, State or Nation. Attendance will also be given for the days lost due to travel and training camps for University, State and National teams. This provision will be based on the official documents issued by the University authorities, State and Central Government, Sports bodies etc. Students should verify their attendance on a regular basis and ensure the regularization of their attendance.

- The student should submit an authorized copy of the Tournament fixture to the Class Mentor and the Sports Director and get their approval before leaving for the tournament. They must submit a report of their performance after the tournament along with relevant documents. The Sports Department will maintain a logbook to enter these details.
- It is obligatory for the students from Sports Authority of India (SAI) and other Government – run sports hostels to play in the State and National tournaments on behalf of their organization. Attendance exemption will be given to sports hostel students for participating in such tournaments as players. They should produce a letter from the relevant authority concerned with their participation in the tournament in order to claim for attendance.

3. Social Concern

St. Joseph's College of Commerce believes to live God's love through its service to others. Considering it to be a part of a larger community and moving ahead with the ethos of Jesuit education, the Institution feels privileged to reach out to the communities and individuals who are socially and economically deprived. To promote equality and provide opportunities of excellence to all, the Institution organizes many outreach programmes coordinated by different Associations.

Scholarships and Freeships

With a view to promote quality education for all, SJCC offers financial assistance to students belonging to the following categories:

Group A : Merit-cum-need based.

Group B : Students who excel in sports and extra-curricular activities.

Group A : Scholarships for the Economically Challenged

Any student from UG or PG who is economically weak, especially from the rural areas is eligible to apply provided she/he furnishes enough evidence for her/his eligibility, enclosing a community/income certificate. A good academic record is also required.

Group B : Scholarships for Co-curricular and extra-curricular Activities.

Any student from UG or PG who is actively associated with the literary/cultural or sports activities of the College and has sufficient proof to support her/ his application can apply. The application should have the reference of at least 2-3 staff members.

Mid-Day Meal Scheme

The College provides mid-day meal scheme for economically challenged students. Morning breakfast is served under this scheme to Sports Students.

Community Service

Jesuit education helps students to realize that talents are gifts to be developed, not for self-satisfaction or self-gain, but rather, with the help of God, to be utilized for the good of the human community. Students are encouraged to use their gifts in the service of others, out of love for God. As a part of the rural exposure camps the students visit villages and experience the realities of village life, their predicaments and their everyday challenges with minimum resources. They conduct outreach programmes in these villages and work towards their betterment. 60 Hours of community service is mandatory to qualify and attain the graduation Degree Certificate from St. Joseph's College of Commerce.

Education for All

The goal of the Institution is to support students coming from the weaker and underprivileged sections of the society by providing higher education and ensuring inclusiveness. The Management of the College, through the admission policy ensures preferential admission for the following:

- Economically Challenged sections of the society.
- Physically Disadvantaged Students.
- Students from socially marginalized communities such as SC, ST and other minorities.
- Students seeking part-time employment while in College to meet their financial needs.

During admissions, the applications received are segregated and scrutinized with great care to identify students from disadvantaged backgrounds. After the process of admission is completed, conscious efforts are taken to execute a seamless integration of these students into the mainstream student body. It is ensured that there is equity in terms of opportunities provided to all the students. A Plethora of schemes have been initiated by the institution like fee concession, fee payment in installments, scholarships, mid-day meals, bridge course classes, special classes, remedial classes etc. to bring about effective inclusion. Progression of these students is tracked periodically in order to devise timely intervention.

Social Internships

The Institution understands the importance of instilling the commitment towards upliftment of the marginalized and weaker sections of the society. It is towards this commitment and faith that SJCC encourages its students to work along with NGO's and organizations in India, who work in different fields for the cause of the under privileged. While a large majority of these internships are voluntary, some of them have also been converted into employment opportunities in the social sector.

Engagement beyond Classroom

Real education begins with experience and experience can be found only if one steps out of one's comfort zone. Outreach programmes form the core of education at SJCC. They are an integral part of the curriculum. These programmes are also a way of using academic knowledge for the betterment of society. Social internships and community service are mandatory for awarding degrees.

Associations and clubs organize events throughout the year aimed at developing an understanding of our society; connecting with marginalized communities and reaching out to those in immediate need of our help.

The associations and clubs also provides space for creative self-expression through literary and dramatic arts and through music and dance. Students also get an opportunity to explore the field of business and commerce through creative and innovative activities organized by the commerce and business associations.

Below mentioned are the student clubs and associations in the college:

Extension Activities Associations:

- National Service Scheme (NSS)
- Centre for Social Action (CSA)
- All India Catholic University Federation (AICUF)
- Rotaract
- Eco Club
- Youth for Democracy and Constitution
- Women's Forum
- Harmony Club

Literary & Cultural Associations:

- Kannada Sangha
- Hindi Parishad
- Association for Literature, Music and Arts (ALMA)
- Hashmi Theatre Forum
- Serenata Chorale - Choir
- Debating Society
- Quiz Club

Business and Commerce Associations:

- Finaryans – The Finance Club

College Teams

- College Editorial
- Media and Graphic Design Team
- Indian Dance Team
- Western Dance Team
- Indian Acoustic Team
- Western Acoustic Team
- Business Team

Department Associations:**B.Com**

- B.Com Editorial Committee
- Mainframe Research Forum
- Com Verse (B.Com Discussion Forum)
- Colloseum
- Associations for Professional Students (APS)
- Erudition Club
- CommUnity
- Lakshya
- Tech Ally

BBA

- Josephite Business Club (JBC)
- Fountainhead
- Conexus
- Leadership Development Cell
- Project Smiles
- Entrepreneurship Learning Initiative (ELI)
- Association for International Management Studies (AIMS)
- Quest Club

B.Sc

- Economics Forum

BA

- Literature and Culture Forum

PG

- Mavericks – Commerce Club
- Masterminds – Quiz Club
- The Erudite's Club – Debating
- Elucidation – PG Editorial
- Crescendo – Choir Club

Co-Curricular Activities and Festivals

The College makes a positive effort to blend curricular and co-curricular components in the shaping of the year's programme. While SPIEL, an intercollegiate sports tournament, attends to forging of friendships through sportsmanship, CHANAKYA, VIRTUOSO, CIPHER, the Business Fests of B.Com. & BBA respectively, as well as ENACT (Theatre Fest) in Kannada, Hindi and English aim at giving value addition to the curricular knowledge that the students are expected to assimilate. In addition the College specially focuses its attention on providing an Indian cultural ambience in order to safeguard and promote the precious treasures of Indian culture and art. KALOTSAV & DHWANI is the concrete expression of this endeavor. Fests like FIESTA is organized for the lesser privileged and act as a platform to showcase young talents. EVES celebrates the true spirit of womanhood and all things feminine. TURAS, the Travel and Tourism fest is organized to promote tourism in Karnataka and promote the rich cultural heritage of the

State. In lieu of several extracurricular and curricular activities on campus there is an extracurricular activities committee which works closely with the Student Governor in ensuring the smooth conduct of extracurricular activities in campus.

Extra-Curricular Activities Committee

1. Dr. Preemal Maria D'Souza – Student Governor
2. Dr. T. Hanumantharaya – Member
3. Fr. Bala Yesu CPPS - Member
4. Ms. Dorothy Deepa – Member
5. Mr. Joswin Rodrigues – Member

Industrial Visits

The Institution conducts International Industrial trips for its students as part of its curriculum, aimed at providing international exposure to its students in today's shrinking global boundaries. The international travel to different countries exposes students to the changing paradigms of business fundamentals, evolving technologies and cultural sensitivities. As a part of the curriculum the Institution also organizes State Industrial visits for students to supplement their classroom lessons. The visits focus on integrating subject knowledge with real-life experiences and giving a practical dimension to theoretical concepts. The Industrial Visits' Coordinator, coordinates all the industrial visits through the class mentors of the respective classes and with the help of Student Coordinators.

Statutory and Non Statutory Committees of the College

Statutory Committees:

The College has statutory committees such as the Governing Body, the Academic Council, the Board of Studies for various programmes and the Finance Committee which help in the smooth functioning of the Institution.

Non-Statutory committees:

a) Grievance and Malpractice (Prevention & Redressal) Committee

1. Any type of grievance that the student might have pertaining to other students, management, staff, infrastructure, CIA, examinations, etc., must first be discussed with the concerned teacher/Class Mentor/Controller of Examinations. As far as possible, the problem should be resolved at this level.

2. Matters that are not resolved at the classroom level must be brought to the notice of the Grievance Committee.
 - a. The grievance must be stated in writing.
 - b. It must be forwarded to the Coordinator of the Grievance Committee through the Class Mentor or any other Staff member.
3. The Grievance Committee will meet at least three times in a year, twice after publication of end semester results (June & December). Depending upon the urgency of the situation, short meetings could be called for.
4. The Grievance Committee can invite the Student Counsellor, Member of the PTA or any other Staff member, to join the meeting, depending on the nature of the grievance.
5. The Grievance Committee will meet and discuss the matter. The decision of the Committee will be communicated to the Principal and the concerned parties, through the coordinator of the Grievance Committee.
6. All malpractices in the examination and internal assessment will be referred to the Malpractice Committee. The Committee will provide a fair chance to the students deemed to be involved in of malpractice and finally submit their findings to the Principal. The Principal and Controller of Examinations will take decision based on the report of the Committee.
7. All grievances should be routed through this formal channel only. Signing of petitions to represent grievance and resorting to other modes will be dealt strongly by the Institution.

(The prescribed Format of the Submission of Grievance Form is given)

Grievance Committee:

- a. Ms. Sneha Rai – Vice Principal (Shift 1) & Coordinator
- b. Dr. Veenu Joy – Member
- c. Dr. Shubhra Rahul - Member
- d. Dr. Mohan P. Philip – Member
- e. Fr. Praveen Kiran Martis, SJ – Member
- f. Mr. Shravan Abraham - Member

St. Joseph's College of Commerce (Autonomous)
Format for Submission of Grievance

1. Name/Class.....
Reg. No.....
E-mail ID.....
Ph.: (Residence).....
2. Grievance related to:
.....
.....
.....
.....
3. A brief summary of the grievance:
.....
.....
.....
.....

Signature of the Student/Parent

Counter signed by Mentor/Staff Member

FOR OFFICE USE ONLY

Comments of the Committee:

Action Taken:

.....

Signature of the Coordinator of
Grievance Committee

b) Sexual Harassment (Prevention and Redressal) Committee

The Institution has constituted a Sexual Harassment (Prevention and Redressal) Committee to ensure that the students, teachers and non-teaching staff can work together in an environment free of gender violence, sexual harassment and discrimination on the basis of sex and gender. Students who feel they are victims of sexual harassment can complain in person to the Committee or send an email to shcc@sjcc.edu.in along with details of their name and register number.

Sexual Harassment (Prevention and Redressal) Committee:

- a. Dr. Ritty Francis – Coordinator
- b. Dr. R. Rajaram – Member
- c. Ms. Natya Bopanna – Member
- d. Ms. Lissie Maria – Member
- e. Dr. Pauline Priya – Principal, SJCL & Member

c) Anti-Ragging Cell

To root out ragging in all its forms from the institution, an anti-ragging cell has been established as per the guidelines of UGC. Ragging in any form is totally banned in the entire institution and strict action against those found guilty of ragging and/or abetting ragging is taken. All complaints pertaining to any kind of ragging by any student/group of students of the College inside or outside the College campus may be reported to 'Anti-ragging Cell' by writing a letter or sending a mail to antiraggingcell@sjcc.edu.in.

Anti-Ragging Cell members:

- a. Dr. D. Raja Jebasingh – Vice Principal (Liaison) & Coordinator
- b. Dr. Suganthi Pais – Member
- c. Dr. Ruqsana Anjum – Member
- d. Dr. Komal A. Dave – Member
- e. Dr. Rajaram – Member
- f. Ms. Jhumur S Roy – Member

d) Equal Opportunity Centre

The Institution has established an Equal Opportunity Centre, as per the guidelines of UGC, to oversee the effective implementation of policies and

programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

Functions:

- a. To ensure equity and equal opportunity to the community at large in the College and bring about social inclusion.
- b. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- c. To look into the grievances of the weaker section of society and suggest amicable solution to their problems.

Advisory Committee

- a. Ms. Nichitha – Adviser
- b. Ms. Rency Alex – Member
- c. Dr. Rekha Ahuja – Member
- d. Ms. Vijayashanthi – Member

e) Academic Audit Committee

The mission of this committee is to promote greater accountability of all the departments of the Institution by undertaking the audit of the institution's system of internal policies, procedures and controls, evaluates, monitors compliances and reports in a timely manner in accordance with applicable regulatory obligations. The Conduct of Quality Circle Meetings and action taken reports will be a part of the reasonability. The Committee Constructs work plan of the internal audit function after due approval from TQM body and reports on the result of the internal audit's work. The audit of timely submission of Question papers from departmental faculties along with answer sheets of the continuous assessment, including auditing the steps taken for slow learners or non-performers, and the steps taken for professional development. The committee meets twice in a semester with the TQM to discuss any issues arising from the Committee's responsibility.

Academic Audit Committee:

- a. Dr. A.M. Sheela – Coordinator
- b. Dr. Sridhar L S - Member

- c. Dr. Dileep Kumar Shetty - Member
- d. Ms. Ireen V - Member
- 8. Mr. Jeffin Lijo-Member

f) Examination Committee:

It is an apex body of the institution which aims at conducting its duties efficiently throughout the year regarding assessment and evaluation process according to the rules laid by the institutional exam manual in accordance with UGC. This committee is headed by the Controller of Examinations, Custodian and faculty members nominated by the Principal. The committee deals mainly with the conducting of all exams and all evaluations, appointment of examiners, evaluators, floor supervisors, preparation and publication of exam schedule, conduct of central evaluation, timely declaration of results, conduct of supplementary exams and distribution of marks card.

The Examination Committee:

- a. Dr. Antony Oliver- COE & Coordinator
- b. Dr. Nirmala Joseph – Member
- c. Dr. Veenu Joy – Member
- d. Ms. Sneha Rai – Member
- e. Dr. D. Raja Jebasingh – Member
- f. Ms. Asha Joseph – Member

g) Student Welfare Committee:

In addition to the several initiatives of the Institution in maintaining the student welfare there is also an exclusive committee established for the same. Students can approach this committee if they have any concerns during their stay at SJCC.

Student Welfare Committee:

- a. Dr. Veenu Joy – Vice Principal (Shift 2) & Coordinator
- b. Fr. Bala Yesu, CPPS – Member
- c. Ms. Lissie Maria – Member
- d. Mr. Shravan Abraham – Member

College Regulations

- 1. Ragging is a cognisable offence and those who indulge in it or encourage it will be handed over to the law as per G.O.Ed 122 URC 96 dated 16.1.97. Students in distress may call the National Anti - ragging Helpline 1800- 180 - 5522 (Toll Free) or email at helpline@antiragging.in**
2. Students should be in their respective classrooms at the stroke of first the bell. When a Lecturer enters the class, the students must rise and remain standing until they are instructed to sit down.
3. Students must observe punctuality.
4. Eating and chewing of gum, while the class is in progress is strictly prohibited.
5. There should be complete silence on the corridors during class hours. Students must not loiter on the corridors during class hours.
6. No student is allowed to leave the lecture hall without the Lecturer's permission or until the class is dismissed.
7. If the concerned Lecturer is absent, students are expected to use the library or the e-resources during that hour.
8. Students are forbidden to bring fire crackers and Holi colours to the campus. Students found doing so are liable to disciplinary action
- 9. Students are liable to disciplinary action (even dismissal) if found smoking in and around the campus, in possession of, or under the influence of tobacco products, drugs or alcohol.**
10. Any display of indiscipline including insubordination, habitual inattention, and neglect of work, unbecoming language or conduct, obscenity in word or deed by a student shall be liable to temporary or permanent dismissal.
11. Students are expected to conduct themselves with dignity and maturity. In their inter-relationships, they must observe norms of decency and propriety.
12. The campus must be kept clean at all times. Littering, defacing the walls or desks, damaging College property etc. are offences. Every class under the guidance of the class representative will be responsible for the cleanliness of the room allotted to it. Electronic gadgets like projectors, sound systems, laptops must be operated as instructed by the technical

staff. Any damage to the electronic equipment caused by wilful neglect or misuse shall be liable for payment of fine.

13. Though the College is not responsible for the conduct of its students outside the premises, it will take note of any serious misconduct of students outside the campus.
14. Posters and notices must not be put up without the permission of the Principal. If permission is granted, all posters and notices should be placed on the boards kept for the purpose in different blocks and not stuck on the walls of the College.
15. Vehicle parking will be allowed on all working days from 6.00 am to 6.00 pm on payment of parking fee. Students whose vehicles are parked in the premises after 6.00 pm are liable to be fined.
16. Every student is required to carry her/his identity card to College. The card must be in the possession of the student at all times and must be shown to the staff or College officials when asked at any time during the College hours including during Examination and formal programmes, and in the administrative office and library.
17. Association functions and cultural programmes will mostly be held after class hours. Practice for all programmes should be held either prior to the classes or after classes.
18. Outsiders are not permitted to attend College functions. Strict action will be taken on those who bring outsiders to the campus.
19. No money is to be collected from students without the prior permission of the Principal. Any collection of money with the approval of the Principal will be intimated to the parents through e-mail/ERP notification.
20. Printed matter, photographs/videos not approved by the Principal is not to be brought to the College.
21. In keeping with the circular of the Department of Collegiate Education, Government of Karnataka, use of mobiles in the College premises is prohibited. Students are informed not to use mobiles within the academic block. Once confiscated, mobiles will not be returned to the students. Possession of mobile phones or similar electronic devices or resorting to unfair means during examination is considered as a serious malpractice.
22. Students must not join clubs or societies outside College or make any engagements that interfere with their studies without the Principal's prior permission. They are not allowed to play for any team against the College.

23. Students must cultivate the use of the Library. They are expected to spend their free time in the Library or in the reading room where they can refer to books.
24. After class hours students are not expected to remain on the campus unless there is a function/programme or rehearsal or games practice.
25. **Dress Code**

The College does expect all students to keep in mind the basic norms of modesty and decency with regard to dress. On the basis of a representation made by the student body, the Management in consultation with the staff has arrived at the following dress code:

Formal Dress Code: Monday to Friday

Uniform

- BBA, B.Com (Travel and Tourism) and B.Com (BPM – Industry Integrated), B.Com (Professional – International Accounting and Finance), B.Com (Analytics), B.Com (Professional – Strategic Finance) students are expected to wear their official uniform on Mondays and PG students on Wednesdays.

Formal Dress Code for boys:

- Formal Pants
- Half or Full sleeve formal shirts.

Formal Dress Code for girls:

- Salwar/Churidhar Kameez only (No sleeveless, tight fitting or short tops. The pants of Salwar/Churidhar Kameez should reach below the ankle)

Informal Dress Code: Only on Saturday

Informal Dress Code for boys:

- Pants with only collared-shirts/t-shirts (No Verbal or Pictorial Messages permitted on them)

Informal Dress Code for girls:

- Pants, Kurtas (no sleeveless, tight fitting or short tops. The pants should reach below the ankle)

- Any student violating the dress code will not be allowed to sit in the class.
 - Any member of the teaching or non-teaching faculty may report a student for violation of the dress code, and appropriate action will be taken.
26. Students attending class or meetings of the College societies, clubs and associations on the campus are expected to be dressed in conformity with norms of decency and propriety.
 27. Colouring of hair and unconventional haircuts are strictly prohibited.
 28. Earrings for boys is not permitted.
 29. Irrespective of the purpose of the visit to the campus, students are expected to follow the dress code on all working days.

Instructions to follow when classes are conducted on online mode

1. All online classes will be conducted on the Microsoft Teams platform. A student account will be created and the username and password will be sent to your registered mail id. Students are required to change the password after the first login and keep it private.
2. Student accounts are non-transferable and should be used for academic purposes only. Appropriate action will be initiated if a student is found to be misusing the online platform.
3. Students are expected to secure access to a high-speed internet connection for attending online classes. A laptop/ desktop/ smartphone is sufficient to attend the online class.
4. Students are expected to join the class meeting 5 minutes before the scheduled time.
5. Students will be marked present only if they are part of the meeting within 5 minutes of its commencement.
6. Students are not permitted to leave the meeting in between the class. If there are any technical difficulties it must be brought to the notice of the teacher at the end of the class.
7. Students must mute the mic on their device once they join the meeting.

8. During the class, in case a student needs to address the teacher, the student can press the 'Raise your hand' button.
9. Please ensure that you download and save the required reading material, ppt, etc for your future references.
10. Students are generally expected to turn-on their video during the class. In case of internet issues video can be turned-off. However, students are expected to turn-on the video while responding to the teacher.
11. All class lectures will be recorded by the teacher and will be available for download for a limited period of time (15 days). The college will not maintain a backup of these recorded lectures. Students are expected to download and save the recordings for future reference.
12. Ensure that you frequently login to 'Microsoft Teams' and check for notifications from your teachers. You could also download the app on your mobile.
13. Kindly check your attendance on a daily basis in the ERP and in case of any discrepancies, please write to the concerned teacher on the very same day.

Attendance and Leave:

Students are expected to attend classes every day. However, if there are genuine reasons like ill-health, students can avail leave [in the prescribed format given in the hand book] after obtaining permission.

1. Absence up to 3 days requires signature of the class mentor (refer Record of Absence format given at the end of the Handbook). Absence up to 7 days requires signature of the HOD. Absence of more than 7 days requires signature of the respective Vice Principal.
2. The University Grants Commission (UGC) has mandated a minimum of 75% attendance in each paper to be eligible to write the End Semester Examination (ESE). College will strictly adhere to the norm as demanded by the UGC. There is no provision for condonation of attendance in the UGC act.

3. College mandates a minimum of 75% attendance in each paper to be eligible to write the mid semester exams also.
4. If a student fails to secure a minimum of 75% attendance in a semester, then she/he will be detained for that semester. She/he will have to repeat the semester and has to enroll afresh, by paying 50% of the annual fees.
5. If a student is absent for one period in a day, she/he will be marked absent for that period only.
6. Attendance is available for students/parents to view through the ERP login provided. Parents can login to the ERP through the College website. Every student will be provided with a unique password at the beginning of the academic year to access the ERP. Parents are requested to make use of this facility in tracking the attendance of their ward.
7. Students must check the attendance regularly, and if any discrepancy is found, the same should be brought to the notice of the class mentor/HOD in writing within two working days. No correction will be entertained beyond this period.
8. It is mandatory for students to attend the mid semester test. There will be no retest.
9. Students, who absent themselves on medical grounds, should produce a bonafide medical certificate.
10. If a student is absent up to three classes in a subject/paper, she/he may attend the next class of that subject/paper only after getting an admit slip from the Class Mentor.
11. The name of the student will be removed from the rolls if she/he is absent continuously for more than 10 days without permission.
12. Prolonged or serious illness, hospitalization or long medically advised rest must be reported to the Principal as early as possible.
13. Marks will not be awarded for attendance.
14. No attendance will be given to students for participation in Certificate Courses (they are held outside regular class hours).

Certificates

Procedure to apply:

Certificates may broadly be grouped into two categories:

- (1) Routine (2) Special

Routine certificates are those which are applied for and obtained as a matter of course. For example, Bonafide Student Certificate, Provisional Degree Certificate, Transfer Certificate, student ID/bus pass and bus/train/air student concession forms. Special certificates are in the nature of those which call for special certification from the Head of the Institution. For example, a certificate to state that X holds a valid passport, and is a student of the College, or a transcript of the College/university marks, or a special commendation in response to a general or special request from the third party.

How to apply:

The student desiring to apply for a certificate should give a request in writing and submit after paying the requisite fee. At least two working days are needed to process the application. Requests for special certificates are to be made in person to the Principal along with a written application appended by a specimen of the desired certificate. Special certificates may not always be issued within 24 hours if they need more time for verification or preparation.

Attestation of marks cards, etc. is done as a student service on request. The copies to be attested marks card should be presented in the office and can be collected on the following day.

Timings:

Please note that applications for certificates/attestation should be made between 9 and 10 a.m. and between 2.30 and 4.00 p.m. The certificates will be issued only between 2.30 and 4.00 p.m. of the following day.

Autonomy in St. Joseph's College of Commerce

St. Joseph's College of Commerce is an Autonomous Institution. Although Autonomy provides the College the right to frame its own syllabi and conduct its own internal and semester examinations, the degree will be conferred upon by the University.

Academic Evaluation:

Academic evaluation is an important administrative function to find out how well the students have learnt the various courses of the degree programme.

Credit System:

The College has adopted a ten point grading system under the Choice Based Credit System (CBCS) from the academic year 2015-16. The modalities and the operational details are available in the syllabus document relevant to the course.

Curriculum - Evaluation

Examination Unit: The Principal heads the Examination unit. The Controller of Examinations (COE) is the coordinator of the entire assessment system. The other members of the Examination Committee are nominated by the Principal.

Evaluation System: Evaluation of PG and UG programmes consists of two components, viz., Continuous Internal Assessment (CIA) and End Semester Examination (ESE). The following rules are common for both UG and PG programmes.

1. Continuous Internal Assessment (CIA) includes a centrally organized MID TERM TEST and other exercises administered by the teacher such as Unit test/Online test/Snap test/Surprise test/Quiz/ Assignment/ Presentation /Project/Research article/ Seminar etc.
2. All answer scripts of CIA tests will be returned to the students. They are expected to file them. If there is any ground for appeal regarding the marks allotted in any component of the CIA, the candidate must take it to the concerned teacher within 48 hours. If the student is not satisfied with the outcome, they must approach the HOD of the department.
3. To be eligible to appear for the midterm test a student should have at least 75% attendance in the respective course.
4. There is no provision for improving the CIA marks.
5. End Semester Exam (ESE) will be held for 70 marks for regular batches. The duration of the examination is 3 hours, but for NEP Batch the total marks for ESE is 60 and 2 ½ hours duration. All students must strictly follow the rules and regulations laid by the College during the exam.

6. Only those students who secure 75% attendance in each subject are eligible to write the end semester examination.
7. If a student misses the End Semester Examination, the student will be marked "Absent" and must take the supplementary examination in that paper in the next available chance.
8. A UG student has to get in each subject a minimum of 40% marks in the ESE and the aggregate marks should also be 40% which includes CIA & ESE. A PG student has to get in each subject a minimum of 40% marks in the CIA and 40% in ESE and overall 50% in a Semester. For a PG student improvisation in CIA can happen only in the next year as per the semester as a supplementary student.
9. The results of semester examination (including the CIA and ESE marks totaling to a maximum of 100 marks) will be published within two to four weeks from the date of completion of the End Semester Examination.
10. A candidate should complete the Bachelor's Degree within five (3+2) academic years from the year of admission.
11. To be declared passed, a PG student should obtain a minimum of 40% in every course both in the CIA & ESE i.e. 12 out of 30 in CIA and 28 out of 70 in ESE and a minimum SGPA for a Pass is 5.
12. A candidate should complete the Master's Degree within four (2 + 2) academic years from the year of admission.
13. Any problem pertaining to mistakes in declaration of results, in marks cards or revaluation shall be referred to the Controller of Examinations.
14. Each student will be given a unique -password for viewing the attendance, and CIA marks. With this password, students will be able to download hall tickets and marks statements. For safety, students are advised to change the password. If the student wants the password for the second time, original or the changed one, they must approach the Vice Principal's office with a letter regarding the same.
15. Final results for the semester will be made available to the students through the ERP. Students are required to maintain a copy of the provisional online marks card published in the ERP. The original marks card for all semesters will be issued only after the completion of the UG/PG Programme.
16. Request for Revaluation, Re-totaling and photocopy of the answer book of the ESE, if any, has to be made to the Controller of Examination

along with the prescribed fee within two weeks from the declaration of the results.

17. Students are requested to check the Examination department notice board regarding various events pertaining to the Exam Department.

Supplementary Examination / Special Supplementary Examination

1. Students who have failed in any paper in the semester examination will have to write the supplementary examination for that paper. Such students will write the odd semester supplementary papers during the odd semester exams and even semester supplementary papers during the even semester exams along with the regular students.
2. A special Supplementary examination will be conducted for Semesters V of UG and Semester III of PG and for Semester VI of UG and Semester IV of PG after the publications of ESE results. However students denied a Hall Ticket due to shortage of attendance are not permitted to write this exam.
3. The marks scored by a student in supplementary examinations will not be considered for rank. However, such marks will be taken into account for the award of grades. The marks obtained in revaluation and improvement will be considered for rank.
4. There is no provision for obtaining Photocopy of the answer script, revaluation and re-totaling in the Supplementary Examinations conducted by the College.
5. Any problem pertaining to mistakes in the declaration of results, entries in the Marks Cards or revaluation shall be referred to the Controller of Examinations in writing within a week of declaration of results/issuing of the Marks Card.
6. Any other issue not mentioned here will be resolved by the Principal from time to time in consultation with appropriate bodies of the College and such decisions shall be final and binding on the candidate.

Mandatory Courses for UG Students

All the UG students must clear the following mandatory courses

(i) Indian Constitution (ii) Environmental Studies (iii) Human Resource Development (iv) Outreach Activities (v) Internships (vi) Certificate Course and **any other mandatory courses as per the course structure for the semester mentioned in the syllabus**. No student is eligible for her/his degree without passing in these mandatory courses.

Bangalore Jesuit Educational Society

Administration

Rev. Fr. Dionysius Vaz, SJ	President
Rev. Fr. Brian Pereira, SJ	Vice President
Rev. Fr. Joy Pradeep Rodrigues SJ	Secretary & Treasurer
Rev. Dr. Charles Louis Lasrado, SJ	Principal
Rev. Fr. Pradeep Anthony, SJ	Finance Officer

Total Quality Management (TQM) Team

Dr. Charles Lasrado, SJ	Principal
Fr. Pradeep Anthony, SJ	Finance Officer
Dr. Nirmala Joseph	Registrar
Ms. Sneha S. Rai	Vice Principal – Shift 1
Dr. Veenu Joy	Vice Principal – Shift 2
Dr. D. Raja Jebasingh	Vice Principal – Liaison
Dr. Antony Oliver	Controller of Examinations
Dr. A.M. Sheela	IQAC Coordinator
Dr. Suganthi Pais	HOD – B.Com
Dr. Ruqsana Anjum	HOD – BBA
Dr. Komal A Dave	HOD – Post Graduate Studies
Dr. R Rajaram	HOD – English
Ms. Jhumur S Roy	HOD – Economics
Mr. Vinay K	Golden Jubilee Celebrations – Head

Faculty

Business Studies:

Dr. H. Nagaraj	M.Com., M.Phil., Ph.D
Dr. L. Augustin Amaladas	M.Com., AICWA, B.Ed., PGDFM, DIM, Ph.D
Dr. Charles Lasrado, SJ	M.Com, MBA, M.Phil, Ph.D, (JRF & NET Qualified)

Dr. Nirmala Joseph	M.Com., M.Phil., Ph.D (NET Qualified)
Dr. Veenu Joy	M.Com., M.Phil (NET Qualified) Ph.D
Dr. Suganthi Pais	M.Com., M.Phil, Ph.D (NET Qualified)
Ms. Muktha	M.Com., MBA (NET Qualified)
Dr. Ruqsana Anjum	M.Com., M.Phil., ICWAI., Ph.D (NET Qualified)
Ms. Sneha S. Rai	M.Sc., (Mathematics), PGDCA, MBA (NET Qualified)
Dr. Theresa Rathi Rani	M.Com., PGDCA, M.Phil., Ph.D (NET Qualified)
Dr. Komal A. Dave	M.Com., M.Phil ,Ph.D, (NET Qualified)
Ms. Rency Alex	M.Com., M.Phil
Dr. D. Raja Jebasingh	M.Com., MBA., M.Phil, PGDCA, Ph.D
Mr. Z. Mohammed Ashfaque	M.Com., PGDBA (NET Qualified)
Dr. Mohan P. Philip	M.Com, M.Phil, LLB, Ph.D
Dr. Shubhra Rahul	M.Com, Ph.D
Dr. Poornima V	M.Com, Ph.D (NET Qualified)
Dr. Christina Aroojis	M.Com, Ph.D (KSET Qualified)
Dr. Preemal Maria D'Souza	M.Com, PGDBA, Ph.D (NET Qualified)
Dr. Himachalapathy	M.Com, M.Ed., MFM., M.Phil.,MBA., Ph.D
Ms. Nikhath Asrar	MTA (KSET Qualified)
Mr. Ramesh Babu Grandhi	NILEM, PGDCA, PGDSM, MPBM M.Phil.,
Ms. Sumithra Sreenivasan	M.Com, MBA (NET Qualified)
Ms. Nancy Christina	MBA (NET Qualified)
Ms. Nischitha K	M.Com (NET Qualified)
Dr. Ritty Francis	M.Com, MBA, Ph.D

Dr. Sridhar L. S	M.Com, MBA, M.Phil, Ph.D (NET Qualified)
Ms. Sanjana S.I	M.Com (NET Qualified)
Dr. Soney Mathews	M.Com, B.Ed.(Commerce), M.Phil, M.M.M., CIM (UK), Ph.D., M.Sc. (Applied Psychology)
Ms. Alamelu L	M.Com, PGDBA (NET Qualified)
Mr. Vinay Pradeep C	M.Sc (Mathematics) (KSET Qualified)
Ms. Maria Sanjana	M.Com, PGDFM (NET Qualified)
Ms. Asha Joseph	M.Com (NET Qualified)
Ms. Rini Steven	M.Com (NET Qualified)
Dr. Dileep Kumar Shetty	M.Sc (Statistics) (NET Qualified), Ph.D
Mr. Giridhar Naidu	MBA (NET Qualified)
Ms. Raveena Roy	PGDM (NET Qualified)
Ms. Natya Bopanna	M.Com (NET Qualified)
Ms. Ireen V	M.Com (NET Qualified)
Ms. Sharon P.V.	M.Com (NET Qualified)
Mr. Merwin Abraham Mathew	M.Com (NET Qualified)
Ms. Bhargavi C S	M.Com (NET & KSET Qualified)
Ms. Priyadarshini S	M.Com (NET Qualified)
Ms. Sagaya Swetha N Joseph	M.Com (NET Qualified)
Fr. Praveen Kiran Martis, SJ	M.Com (NET& KSET Qualified)
Ms. Ronisha Priyanka D'Silva	MBA (NET Qualified)
Ms. Ankitha Antony	M.Com (NET Qualified)
Ms. S. Dorothy Deepa	M.Com (NET Qualified)
Mr. Joswin Prince Rodrigues	M.Com (NET Qualified)
Economics:	
Dr. A.M. Sheela	M.A, Ph.D
Ms. Jhumur Samaddar Roy	MA, MBA, M.Phil, PGDHR, B.Ed CTET, (NET Qualified)

Ms. Jethina James

M.Sc Economics
(NET Qualified)

Psychology:

Dr. Rekha R. Ahuja

M.Sc, M.Phil, Ph.D

Ms. Maryanne Antoinette Pais

M.Sc (NET Qualified)

English:

Dr. R. Rajaram

M.A., Ph.D

Mr. Vinay Kambipura

M.A. (NET Qualified)

Dr. Neeti Roy

MA., Ph.D

Dr. Anusuya A. Paul

MA., M.Phil., Ph.D
(NET Qualified)

Mr. Thomas Mathew

M.A (NET Qualified)

Mr. Prakash Raju

MA

Ms. Shruthi S. U

MA

Mr. Raj Kiran S

M.A (NET Qualified)

Mr. Jeffin Lijo

MA (NET Qualified)

Ms. Vijayashanthi

MA (NET Qualified)

Dr. Paulomi Guha Biswas

MA, MPhil, Ph.D.
(NET Qualified)

Kannada:

Dr. T. H. Lavakumar

M.A., M.P.A. (Master in
Performing Arts), Ph.D
(NET Qualified)

Mr. Ashoka T. A

M.A (NET Qualified)

Dr. T. Hanumantharaya

MA., M.Phil, Ph.D
(NET Qualified)

Hindi:

Dr. Fariyal Shaikh

M.A., Ph.D

Dr. Antony Oliver

M.A., Ph.D, PGD in Translation,
PGD in Editing & Proof Reading
(SLET Qualified)

Dr. Susmitha K. E

MA, M.Phil, Ph.D

Foreign Languages:

Ms. Vidya Rajneesh
Ms. Mamatha Moorchung

BBM Spanish: B2
M.A, B.Ed, Dip. In French,
Dip. In Advertising & Public
Relations

Holistic Studies (Counselling Department):

Ms. Imsusangla A O
Rev. Fr. Bala Yesu, CPPS
Ms. Lissiu Maria

M.Sc, Counselling
B.A., B.Ed., M.Sc. Counselling
M.Sc, Clinical Psychology, PGD
& BA Phychology (Honours)
M.Sc Clinical Psychology
(NET Qualified)

Mr. Shravan Abraham

Librarian:

Ms. Manjula H. G
Mr. Lakshmpati

B.Sc., M.Lib., M.Phil
B.Sc.(CS), M.LIS., M.Phil

Physical Education & Sports:

Dr. Asha - Physical Director
Mr. Srinivas R. Pawar
Mr. A. Saravanan

B.A., B.P.Ed., M.P.Ed., Ph.D
Sports Assistant
Sports Assistant

Computer Department:

Mr. Kumaresan S
Mr. Manimuthu N
Ms. Mary Steffy
Mr. Avinash
Mr. Malleesh S
Mr. Harish D. G
Mr. Moses C
Ms. Agnes Deepika
Mr. Vinod
Mr. Arul Issac A

Systems Administrator
Lab Supervisor
Office Assistant – ERP
Systems Coordinator - ERP
Lab Attender
Lab Attender
Graphic Designer
Office Assistant – ERP
Office Assistant – ERP
Office Assistant – ERP

Visiting Professors:

Mr. Jayakumar Nair	B.Com, ACA
Dr. Karunakaran K.	MA, MBA, Ph D
Ms. Padmini Rao	B.Sc., ACA
Mr. Patrick Andrews Raj	MTA, IATA
Mr. Vinay Krishana H.V	B.Sc, MBA
Ms. Tasmiya Hussni	M.Com., M.Phil (NET Qualified)
Dr. Vedapradha	MBA, M.Com, Ph.D
Ms. Nikitha Jhawar	B.Com, ACCA
Ms. Steffy	M.Com.
Mr. Jai Kumar Goel	MBA, ACA, ACCA
Ms. Hurma A.K.	B.Com ACCA
Mr. Sachin Tripathi	BCA, MCA
Mr. Yasheen Sheik	B.Tech, MBA (IIM)
Mr. Philip Abraham	CMA
Mr. Kanishkha Kabra	B.Com, CA, CPA, CFA
Mr. Devendra Bagree	B.Com, CA, CPA, FRM
Ms. Kavya	B.Com, ACCA
Ms. Vidya Rajneesh	BBM Spanish: B2
Ms. Mamatha Moorchung	M.A, B.Ed, Dip. In French, Dip. In Advertising & Public Relations
Mr. Sagar R Gangwani	B.Com , French: DELF B2, Spanish: ECL B1
Mr. Jayesh P	M.Tech (IIT)
Mr. Nageswara Rao Potepalli	MSc. (Physics)
Mr. Prashanth S Bharadwaj	B.Com CA LLB
Mr. Milind Date	M.Com, FCMA, CMA(USA)
Dr. V. Rajesh Kumar	M.Com, Ph.D
Ms. Shruthi Prakash	ACS, MBL
Mr. Harisha B. V. Rao	MBA (Fin.), M.Com., M.Phil., PGDFM

Mr. Paul Abraham	B.Com, MBA(HRM), PGDBA, MBA (Marketing)
Dr. Amit Gupta	BE, MBA, Ph D
Dr. T. K. Vijay Kumar	BA (Mktg) LLB., MS., Ph.D
Dr. L. R. S. Mani	MBA, Ph D.
Dr. Venugopal	MBA, Ph D.
Mr. Ravindra Babu S	MBA, M.Phil
Mr. Harish V K	CS
Dr. Satya Sidhartha Panda	M.Phil, Ph D
Dr. Samir Pradhan	BA (Economics), MPM, Ph D.(USA)
Mr. Naveen Fernandes	MA(Economics), CFA
Ms. Archana Munoyat	CA, Dip IFRS
Mr. Charanjeet Singh	ACCA
Mr. Darshan Shah	CA, ICWAI
Mr. Deepak Agarwal	ACCA, CA, Dip IFRS
CMA Monica Parikh	ACCA, CMA, Dip IFRS, ICWA
Ms. Jenin Mulakan	CA
Ms. Anjaly Mathew	ACCA
Mr. Sarvesh Mopkar	ACCA, CA, Dip IFRS
Ms. Vipina Mohammed Ali	FIII, ACCA
Mr. Abel Mathew Rajan	ACCA
Ms. Nadia Zackria	ACCA
Mr. Zubair Pradhan	MBA, BBM
Ms. Veithriene Pao	MSW (NET Qualified)
Ms. Nikita Martin	MSW
Mr. Emmanuel David	MSW
Mr. R. Mahonar	M.A. (Sociology)
Dr. Bhavana Ranjan	MBA, Ph.D (NET Qualified)
Mr. Harish V K	ACS, B.Com
Ms. Marina Joyce Roche	M.A. (English), B.Ed., PGDCE

Administrative Staff

Mr. Asad Pasha	SDA – Accounts Administrator
Mr. P. G. Jose	SDA – Data Entry
Mr. John Sudhakar	SDA – Office Assistant
Mrs. Mary Joys Malini	Secretary to Principal
Ms. Deena Pereira	Secretary to COE
Ms. Sukrutha. P	Office Assistant – Exam
Ms. Geethanjali D V	Office Assistant – Accounts
Ms. Rose Dayana Denny	Office Assistant – Accounts
Ms. Precilla Noreen Hoskins	PG Office In-charge
Ms. Wilma Fernandes	Receptionist
Ms. Maria Swetha J	Office Assistant – Exam
Mr. Rathnam	Supervisor – Maintenance
Mr. Benjamin	Electrician
Mr. Samadhanam	Technician

Attenders

Mr. Yesudas	Mr. Subbarao
Mr. K.A. Shivashankara	Mr. Rathnaiah
Ms. Anthony Mary	Ms. Manjula.A
Ms. Sharadhamma	Mr. Katamala Venkata Ramaiah
Mr. Sunder Raj	Ms. Grace Rebeka Shanthi
Ms. Chinna Kondamma	Ms. Manjula .M
Mr. Satish Kumar	Ms. Gomati K
Mr. Rajendran E	Mr. Chintha Sheshagiri
Ms. Sagaya Mary J	Mr. N. Munireddy
Ms. Prema Latha K	Mr. Devaraj S
Mr. Krishna Murthy	Mr. Mohan – Gardener
Mr. Joseph Daniel I	Mr. Rajkumar Sakthi
Mr. Dhanakoti V	Mr. Michael Jackson S

Staff Services 2022-2023

Designation	Name of the Faculty
Registrar	Dr. Nirmala Joseph
Vice Principal (Shift 1)	Ms. Sneha S. Rai
Vice Principal (Shift 2)	Dr. Veenu Joy
Vice Principal (Liaison)	Dr. D. Raja Jebasingh
Controller of Examinations	Dr. Anthony Oliver
IQAC Coordinator	Dr. A. M. Sheela
HOD - B.Com	Dr. Suganthi Pais
HOD - BBA	Dr. Ruqsana Anjum
HOD - PG	Dr. Komal A. Dave
HOD - English	Dr. Rajaram
HOD - Economics	Ms. Jhumur S Roy
HOD - Kannada	Dr. T. H. Lava Kumar
HOD - Hindi	Dr. Antony Oliver
Professional Programmes Coordinator	Ms. Sumithra Sreenivasan
B.Com (Industry Integrated) Coordinator	Ms. Nancy Christina
B.Com (Travel & Tourism) Coordinator	Dr. Theresa Rathi Rani
PGD Coordinator	Mr. Mohammed Ashfaque
Custodian of Examinations	Ms. Asha Joseph
Students' Governor	Dr. Preemal Maria D'Souza
Social Outreach Programme Coordinator	Fr. Pradeep Anthony, SJ
Associations' Coordinator	Dr. Christina Aroojis
Sports Director	Dr. Asha
Staff Secretary	Dr. Susmitha K. E
International Desk	Dr. Neeti Roy/Ms. Sanjana S I
National Desk - Liaison Officer	Ms. Maria Sanjana
Placements & Internship	Mr. Giridhar Naidu/ Ms. Alamelu
Campus Ministry Director	Fr. Praveen Kiran Martis, SJ

Campus Minister	Ms. Sharon P V
Professional Certification Programmes	Dr. D Raja Jebasingh
Outcome Based Education (OBE)	
Coordinator	Dr. Himachalapathy
Bridge Course & Remedial Classes	
Coordinator	Ms. Rini Steven
Staff ongoing Training	Ms. Ronisha Priyanka D'Silva
Consultancy Services	Dr. Sridhar L S
Library Facilitator	Mr. Lakshmiopathy
NPTEL MOOCs Coordinator	Dr. D. Raja Jebasingh
Industrial Visits Coordinator	Ms. Maria Sanjana
Website/College App/ Social media	
Content Management	Ms. Jethina James/ Mr. Jeffin Lijo
Scholarships	Ms. Dorothy Deepa
Parent Teacher Association	Dr. Susmitha & HODs
Alumni Coordinator	Ms. Raveena Roy
Kannada Sangha	Mr. Ashoka T. A
Hindi Parishad	Dr. Susmitha K. E
Association for Literature, Music and	
Arts (ALMA)	Ms. Shruthi S. U
College Editorial Committee	Ms. Shruthi S. U / Ms. Vijayashanthi
All India Catholic University Federation	
-AICUF	Ms. Sharon P. V
National Service Scheme (NSS) – Unit 1	Mr. Ashok T.A/ Ms. Vijayashanthi
National Service Scheme (NSS) – Unit 2	Dr. T. Hanumantharaya / Mr. Joswin Rodrigues
Centre for Social Action (CSA)	Mr. Prakash R
Rotaract Club	Ms. Nikhath Asrar
Women's Forum	Ms. Priyadarshini
Entrepreneurship Cell	Ms. Maria Sanjana
Finance Club	Ms. Nischitha

Eco Club	Ms. Ankitha Anthony
Harmony Club	Dr. Anusuya Paul
Theatre Club	Dr. T. H. Lavakumar/ Mr. Raj Kiran
Choir	Ms. Jethina James/ Ms. Maryanne
Dance, Acoustic & Business Team	Dr. Preemal Maria D'Souza
Media & Graphic Design Team	Mr. Moses
Debating Society	Mr. Thomas Mathew
Youth for Democracy & Constitution	Mr. Vinay Pradeep
Quiz Club	Mr. Dileep Kumar Shetty
Literature and Culture Forum	Dr. Neeti Roy
Economics Forum	Ms. Jethina James

Internal Quality Assurance Cell

Dr. A.M. Sheela	Coordinator
Dr. Sridhar L S	Member
Dr. Dileep Kumar Shetty	Member
Ms. Ireen V	Member
Mr. Jeffin Lijo	Member

Research Centre

Dr. Charles Lasrado, SJ	Director
Dr. Poornima V	Assistant Research Director
Dr. Mohan P Philip	Research Supervisor
Dr. M. Muniraju	Representative, BCU
Dr. H Nagaraj	Research Supervisor
Dr. L Augustin Amaladas	Research Supervisor
Dr. A. M Sheela	Research Supervisor
Dr. Nirmala Joseph	Research Supervisor
Dr. D. Raja Jebasingh	Research Supervisor
Dr. Shubhra Rahul	Research Supervisor
Dr. Sridhar L	Research Supervisor

National Education Policy Task Force

Prof. Muktha	Chairperson
Mr. Vinay Kambipura	Member
Ms. Jethina James	Member
Ms. Bhargavi	Member
Mr. Raj Kiran	Member

Outcome Based Education (OBE)

Dr. Himachalopathy	Coordinator
Ms. Priyadarshini	Member
Ms. Sagaya Swetha N Joseph	Member
Dr. Joswin Rodrigues	Member

Institution's Innovation Cell

Dr. Charles Lasrado, SJ	President
Dr. Ritty Francis	Convenor
Ms. Nischitha	Member
Dr. Anusuya Paul	Member
Mr. Merwin Abraham Mathew	Member
Ms. Ankitha Anthony	Member

Centre for Digital Learning and Education

Dr. Soney Mathews	Coordinator
Mr. Ramesh Grandhi Babu	Member
Mr. Vinay Pradeep	Member
Ms. Raveena Roy	Member
Mr. Moses	Member

**Examination Department Calender of Events for the
Academic year 2022 – 2023 (For Students)**

ODD SEMESTER

Date	Events
11th to 27th July 2022	Semester End Vacation
11th to 16th July 2022	Application for Revaluation / Retotaling/ Photocopy
6th August 2022	Revaluation Results of ESE April 2018.
6th to 12th August 2022	Special Supplementary Exam fee payments for UG VI and PG IV Semester
20th to 26th August 2022	Special Supplementary Exam for UG VI Sem and PG IV Sem only.
15th Sept. 2022	Last date to submit internship report.
5th Sept. 2022	Mid Term Test Time Table for September 2022
1 to 15th Sept. 2022	1st Unit Test (I CIA Activity)
19th to 22nd Sept. 2022	Mid Term Test 20 –Marks
20th Oct. 2022	Last date to submit internship viva marks to COE
20th to 29th Oct. 2022	II Unit test (II CIA Activity)
2nd to 8th Nov. 2022	I, III & V End semester , Supplementary grade subjects & PGD Exam fee Payment
3rd Nov. 2022	Announcement of End Semester Examination & PGD Time Table for I, III & V Semester.
10th Nov. 2022	Last day for submission of CIA marks & Grade Subjects
15th Nov. 2022	Finalization of C.I.A marks & grade subjects. (Last day for any clarification of C.I.A marks for the odd semester).

21st to 25 Nov. 2022	BOE meeting.
30th Nov. 2022	Last day for regular classes.
3rd to 16th Dec. 2022	End Semester /Supplementary Examination including grade subjects. (I, III & V semester UG & PG)
23rd Dec. 2022	Publication ESE and Supplementary exam Results
22nd Dec. 2021	Publication ESE and Supplementary exam Results.

EVEN SEMESTER

Date	Events
4th to 9th Jan. 2023	Payment for Revaluation/Retotaling/ Photocopy
16th Jan. 2023	Revaluation Results
7th , 8th , 15th & 21st Jan. 2023	PGD exams 1st semester (Tentative Schedule)
30th Jan. 2023	Publication of P.G.D. Results.
16th to 22nd Jan 2023	Payment of fees for special supplementary exam for V sem U.G.(20 Batch) and III Sem P.G. (21st Batch)
1st to 7th Feb. 2023	Special supplementary exam for V sem U.G.(20 Batch) and III Sem P.G. (21st Batch)
15th to 28th Feb. 2023	I Unit test. (I CIA Activity)
20th Feb. 2023	Publication of V Sem U.G. & III Sem P.G. Special Supplementary Exam Results
2nd Feb. 2023	Mid Term Test Time Table
6th to 9th March 2023	Mid Term Test 20 marks
4th to 12th April 2023	II, IV & VI End semester , Supplementary, grade subjects & PGD Exam fee Payment

5th April 2023	Announcement of End Semester Examination & P.G.D. Time Table for II, IV & VI Semester.
1st to 15th April 2023	II Unit test. (II CIA Activity)
20th April 2023	Submission for CIA marks and all Grade subjects.
25th April 2023	Finalization of CIA marks & Grade Subjects (Last day for any clarification of CIA marks & Grade subjects for the even semester)
25th to 30th April 2023	BOE meeting.
4th May 2023	Last day for regular classes.
8th to 31st May 2023	End Semester /Supplementary Examination including grade subjects. (II, IV & VI semester UG & PG)
27th & 28th May & 3rd , 4th June 2023	PGD 2ndSem Exam
5th June 2023	Publication of ESE and Supplementary Results
15th June 2023	PGD results of even semester

The above dates are only tentative. The students are requested to check the Examination Notice Board and College Website for confirmation

AUGUST - 2022

Date	Day	Event
1	Mon	I year UG Orientation
2	Tue	
3	Wed	II year UG Orientation
4	Thu	
5	Fri	III year UG Orientation
6	Sat	Hiroshima Day – NSS/CSA
7	Sun	
8	Mon	Class representative elections
9	Tue	<ul style="list-style-type: none"> • Nagasaki Day • International Day of the World's Indigenous People – NSS/CSA • Muharram (Holiday)
10	Wed	<ul style="list-style-type: none"> • Registrations open for College Sports Teams • Commencement of II year PG classes and Orientation
11	Thu	Placement orientation – 3rd year UG
12	Fri	<ul style="list-style-type: none"> • International Youth Day – Rotaract Club • II year PG Class Representative election
13	Sat	
14	Sun	
15	Mon	India's 75th Independence Day/ Sangolli Rayanna Birth Anniversary - Student Council
16	Tue	<ul style="list-style-type: none"> • I year PG class commences • Ph.D. Scholar Internal Expert Meeting
16 - 24		

AUGUST - 2022

17	Wed	
18	Thu	<ul style="list-style-type: none"> • Class representative elections - I year PG • Kannada BOS
19	Fri	<ul style="list-style-type: none"> • World Humanitarian Day – AICUF • World Photography Day – Media Team
20	Sat	<ul style="list-style-type: none"> • Renewable Energy Day – Rotaract • Retreat – 3rd year B.Com/BBA • Registrations close for College Sports Teams
20 - 26		Special Supplementary Examinations
21	Sun	<ul style="list-style-type: none"> • Hiroshima Day – NSS/CSA • Retreat – 3rd year B.Com/BBA
22	Mon	Visit of Expert Committee for Renewal of Recognition of Research Centre
23	Tue	College Sports Team Selections (23rd Aug – 2nd Sep)
24	Wed	
25	Thu	Student Council Elections
26	Fri	The Department of Business Administration – Commixture 2021
27	Sat	<ul style="list-style-type: none"> • Retreat – 2nd year B.Com/BBA • Ph.D. Scholar Interface Meeting
28	Sun	Retreat – 2nd year B.Com/BBA
29	Mon	<ul style="list-style-type: none"> • National Sports Day (India) – Sports Department • Council Investiture
29 - 30		Outreach programme – I BBA B
30	Tue	
31	Wed	Ganesha Chaturthi (Holiday)

SEPTEMBER - 2022

Date	Day	Event
1-3		Outreach programme – I BBA B Outreach programme – II BBA A to Solur
1	Thu	<ul style="list-style-type: none"> • Commixture – BBA • College Associations Orientation
2	Fri	<ul style="list-style-type: none"> • Analytics/ACCA – Student Seminar • College Associations Orientation
3	Sat	<ul style="list-style-type: none"> • PGD reopening and Orientation • Retreat – 1st year B.Com/BBA/B.Sc/BA
4	Sun	Retreat – 1st year B.Com/BBA/B.Sc/BA
5	Mon	International Day of Charity – AICUF
5 - 7		Outreach programme – II BBA B to Solur
5 - 7		Outreach programme – I BBA C
5 - 10		Six Day Workshop on Essential MS Excel skills for Business- II year PG
6	Tue	Association Activity – B.Com Department
7	Wed	
8	Thu	<ul style="list-style-type: none"> • Nativity of Our Lady (Holiday) • International Literacy Day – Rotaract Club/Finance Club
8 - 10		Outreach programme to Solur – II BBA C
9	Fri	Teachers Day celebrations – Student Council
9 - 10		Cipher - Inter Class Business Fest
10	Sat	Advanced session on Copyrighting by IIC
11	Sun	
12	Mon	
12 – 14		Outreach programme to Solur – II BBA D
12 - 16		Outreach programme - I BBA D
13	Tue	Sports Induction Ceremony
14	Wed	Hindi Day (India) – Hindi Parishad
15	Thu	<ul style="list-style-type: none"> • International Day of Democracy – Debating Society • Last date to upload the Internship Report on Microsoft Teams Platform

SEPTEMBER - 2022

15 - 17		Outreach programme to Solur – II B.Com A
16	Fri	<ul style="list-style-type: none"> • Media and Society lecture series – Dept. of English • Panel Discussion (Golden Jubilee)
17	Sat	
18	Sun	
19	Mon	Mid Sem Exams begins
20	Tue	
21	Wed	International Day of Peace– Harmony Club
22	Thu	Mid Semester Exams end
23 - 25		Outreach programme to Solur – II B.Com C
23 - 30		Seven Day Experiential Workshop in Research Methodology for II year PG in collaboration with Research Centre
23	Fri	<ul style="list-style-type: none"> • Pre-BOS – BBA • PG Research Workshop (23rd – 30th Sep) • Sports Competition begins for UG & PG
24	Sat	
25	Sun	Mahalaya Amavasye (Holiday)
26	Mon	
26 – 28		BBA Student Seminar
27	Tue	B.Com BPM Student Activity
27 Sept-I Oct		Outreach programme – I B.Com B
28	Wed	<ul style="list-style-type: none"> • Bhagat Singh Birth Anniversary - NSS • International Day for the Universal Access to Information – Debating Society
29	Thu	BBA BOS
29 Sept-I Oct		Outreach programme to Solur – II B.Com D
30	Fri	<ul style="list-style-type: none"> • Voyager • Ph.D. Scholar Interface Meeting

OCTOBER - 2022

Date	Day	Event
1	Sat	Voyager
2	Sun	<ul style="list-style-type: none"> • Gandhi Jayanti (Holiday) – Kannada Sangha • International Day of Non-Violence- NSS
3	Mon	<ul style="list-style-type: none"> • Pre BOS – B.Com • Pre-BOS PG • Centre for Digital Learning & Education (CDLE) Seminar
4	Tue	<ul style="list-style-type: none"> • World Animal Welfare Day – Eco Club • Ayudha Pooja (Holiday)
5	Wed	Vijaya Dashami (Holiday)
6	Thu	Registration for Athletic Events (6th -17th October)
6 - 10		Outreach programme – II M.Com – IB
6 - 8		Kalotsav - Inter Class Cultural Fest
7	Fri	<ul style="list-style-type: none"> • B.Com BOS • PG – BOS • Ellipsis
7 - 28		Coaching for Competitive Exams and UGC- NET- I and II year PG
8	Sat	<ul style="list-style-type: none"> • Ellipsis • PTA – 1st year UG Students • Date for VIVA VOCE (oral examination) Morning Batch Students
9	Sun	<ul style="list-style-type: none"> • Id Meelad (Holiday) • Maharshi Valmiki Jayanthi (Holiday)
10	Mon	BOS - English
10 - 12		Outreach programme to Solur – II B.Com E
10 - 15		Outreach programme – I B.Com C
11	Tue	
12	Wed	Media and Society Lecture
12 - 16		Outreach programme – II M.Com – FA
13	Thu	B.Com Seminar (Golden Jubilee)
13 - 15		Outreach programme to Solur – II B.Com F

OCTOBER - 2022

14	Fri	Golden Jubilee Series / BBA Seminar (Golden Jubilee)
14 - 15		Faculty Development Programme/ Workshop – Research Centre
15	Sat	<ul style="list-style-type: none"> • PTA – 2nd & 3rd year UG Students • Date for VIVA VOCE (oral examination) Afternoon Batch Students
16	Sun	
17	Mon	International Day for the Eradication of Poverty - AICUF
17 - 19		Outreach programme to Solur – II B.Com G
17 - 21		Outreach programme – I B.Com D
18	Tue	
19	Wed	
19 - 23		Outreach programme – II M.Com – Regular
20	Thu	<ul style="list-style-type: none"> • Commercium – B.Com • Kannada BOS
20 - 22		Outreach programme to Solur – II B.Com H
21	Fri	
22	Sat	
23	Sun	
24	Mon	Naraka Chaturdashi (Holiday)
25	Tue	
25 - 29		Outreach programme – I B.Com E
26	Wed	Balipadyami (Holiday)
27	Thu	BBA Seminar (Golden Jubilee)
27 - 29		Outreach programme to Solur– II B.Com B
28	Fri	Golden Jubilee Series
29	Sat	One Day Workshop on Econometrics Modelling- II year PG
30	Sun	
31	Mon	Research Advisory Committee Meeting
31 Oct-5 Nov		Outreach programme – I B.Com F

NOVEMBER - 2022

Date	Day	Event
1	Tue	Karnataka Rajyotsava Day (Holiday)
2	Wed	Athletics Heats and Throwing Events (2nd – 5th Nov)
3	Thu	
3 - 5		Outreach programme to Solur – III B.Com A
4	Fri	Golden Jubilee Series
5	Sat	
6	Sun	
7	Mon	
7 - 9		Outreach programme to Solur – III B.Com B
7 - 11		Outreach programme – I B.Com G
7 - 15		Five Day Workshop on Essential MS Excel skills for Business- I year PG
8	Tue	
9	Wed	Professional Seminar - ACCA
10	Thu	
10 - 12		Outreach programme to Solur – III B.Com C
11	Fri	Kanakadasa Jayanti (Holiday)
12	Sat	
13	Sun	
14	Mon	<ul style="list-style-type: none"> • Children's Day (India) • Golden Jubilee Closing Ceremony
15	Tue	
16	Wed	International Day for Tolerance – Harmony Club
17	Thu	

NOVEMBER - 2022

17 - 19		Outreach programme to Solur – III B.Com E
18	Fri	
19	Sat	<ul style="list-style-type: none"> • National Integration Day (India) – Student Council • Women's Entrepreneurship Day – E-Cell/Women's Forum • Golden Jubilee Closing Ceremony Ends
19 - 21		Outreach programme – I M.Com – Regular
20	Sun	Universal Children's Day – Rotaract
21	Mon	
21 - 23		Outreach programme to Solur – III B.Com F
22	Tue	Kanakadasa Jayanti (Holiday)
22 - 24		Outreach programme – I M.Com – IB
23	Wed	
24	Thu	
24 - 26		Outreach programme to Solur – III B.Com G
25	Fri	<ul style="list-style-type: none"> • International Day for the Elimination of Violence against Women – Women's Forum • Sports Day
26	Sat	National Law Day (India) – Finance Club
27	Sun	Last day for Regular Classes for UG & PG for the ODD semester
28	Mon	
29	Tue	Ph.D. Scholar Interface Meeting
30	Wed	Last teaching day

DECEMBER - 2022

Date	Day	Event
1	Thu	<ul style="list-style-type: none"> • World AIDS Day • Human Rights Week (1st Dec to 10th Dec)
1 - 7		Seven Days National Level Experiential Workshop on Research Methodology
2	Fri	International Day for the Abolition Of Slavery
3	Sat	<ul style="list-style-type: none"> • International Day of Persons with Disabilities – AICUF • End Sem Exams start
3 - 17		End Semester Exams
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	National Energy Conservation Day (India) – Eco Club

DECEMBER - 2022

15	Thu	National Energy Conservation Day (India) – Eco Club
16	Fri	
17	Sat	End Semester Examinations end
18	Sun	International Migrants Day – CSA
19	Mon	
20	Tue	
21	Wed	
22	Thu	<ul style="list-style-type: none"> • Christmas Eucharistic celebration • Last working day for teachers
23	Fri	
24	Sat	Christmas Eve
25	Sun	Christmas (Holiday)
26	Mon	
27	Tue	
28	Wed	
29	Thu	Rashtrakavi Kuvempu Birth Anniversary – Kannada Sangha
30	Fri	
31	Sat	

JANUARY - 2023

Date	Day	Event
1	Sun	New Year's Day (Holiday)
2	Mon	
3	Tue	Savitri Bai Phule Birth Anniversary – NSS
4	Wed	College Reopens for Even Semester
5	Thu	
5 - 7		<ul style="list-style-type: none"> • Outreach programme to Solur – III B.Com H • Outreach programme – I M.Com FA
6	Fri	
7	Sat	
8	Sun	
9	Mon	<ul style="list-style-type: none"> • PG – National Level FDP • Photo Exhibition – Media Team
9 - 11		Outreach programme to Solur – III BBA – A
9 - 12		Outreach programme – I B.Com – A
9 - 15		National Level FDP by PG Department
10	Tue	
11	Wed	
12	Thu	National Youth Day (Swami Vivekananda Birth Anniversary) NSS
12 - 14		Outreach programme to Solur– III BBA - B
13	Fri	
14	Sat	<ul style="list-style-type: none"> • Makara Sankranti (Holiday) • World Logic Day – Debating Society

JANUARY - 2023

15	Sun	
16	Mon	
16 - 18		Outreach programme to Solur- III BBA - C
17	Tue	
18	Wed	
19	Thu	
20	Fri	Chanakya
21	Sat	Chanakya
22	Sun	
23	Mon	B.Com Student Seminar
23 - 25		Outreach programme to Solur- III BBA - D
24	Tue	<ul style="list-style-type: none"> • International Day of Education – Rotaract Club • B.Com – Student Seminar
25	Wed	B.Com Student Seminar
26	Thu	Republic Day (Holiday)
27	Fri	<ul style="list-style-type: none"> • PG National Conference • Quiz Club – Desh Bhakt Quiz
27 Jan - 1 Feb		Outreach programme- I BBA - A
28	Sat	<ul style="list-style-type: none"> • Republic Day lecture • Aarambh- PG Inter- class Cultural Fest
29	Sun	
30	Mon	<ul style="list-style-type: none"> • Martyrs' Day – NSS • Ph.D. Scholar Interface Meeting
31	Tue	

FEBRUARY - 2023

Date	Day	Event
1	Wed	World Inter Faith Harmony Week (1st to 7th)
2	Thu	Debating Society Workshop
3	Fri	Dept. of Economics - National Seminar
4	Sat	<ul style="list-style-type: none"> • World Cancer Day – AICUF • Spiel Inauguration
5	Sun	
6	Mon	Inceptus – B.Com Department
7	Tue	Mock Stock – Finance Club
8	Wed	Mock Stock – Finance Club
9	Thu	
10	Fri	Nirmana Research Workshop - BBA
11	Sat	Spiel Closing Ceremony
12	Sun	PG and PGD Workshop organised by PGD Office
13	Mon	
14	Tue	World Day of Social Justice – Rotaract
15	Wed	Ph.D. Scholar Interface Meeting

FEBRUARY - 2023

16	Thu	PG - BOS Meeting
17	Fri	BBA (CIMA) – Student Seminar
18	Sat	Mahashivratri (Holiday)
19	Sun	Resound – Choir Concert
20	Mon	<ul style="list-style-type: none"> • International Conference – B.Com • Rotaract Drive (20th – 25th) • YDC - Seminar
21	Tue	<ul style="list-style-type: none"> • International Conference – B.Com • YDC – Seminar • PG - Pre-BOS
22	Wed	<ul style="list-style-type: none"> • Ash Wednesday - Holy Mass • BBA - Pre BOS
23	Thu	<ul style="list-style-type: none"> • B.Sc - Pre BOS • B.Com - Pre-BOS
24	Fri	Dhwani
25	Sat	Dhwani
26	Sun	
27	Mon	<ul style="list-style-type: none"> • B.Com - BOS • PG - BOS
28	Tue	BBA - BOS

MARCH - 2023

Date	Day	Event
1	Wed	<ul style="list-style-type: none"> • B.Sc - BOS • BA - BOS • BOS - English
2	Thu	
3	Fri	World Wildlife Day – Eco Club
3 - 4		Faculty Development Programme/ Workshop – Research Centre
4	Sat	Enigmatix – B.Com Analytics Competition
5	Sun	
6	Mon	Mid semester exams
7	Tue	Mid semester exams
8	Wed	<ul style="list-style-type: none"> • International Women's Day celebration - Women's Forum • Mid semester exams
9	Thu	
10	Fri	IQAC Conference
11	Sat	International Women's Day Celebration & Eves Day
12	Sun	
13	Mon	
14	Tue	<ul style="list-style-type: none"> • Envisage – B.Com (BPM) • CSA Conference
15	Wed	B.Sc Fest

MARCH - 2023

16	Thu	
17	Fri	Virtuoso – BBA
18	Sat	Virtuoso – BBA
19	Sun	Feast of St. Joseph (Holiday)
20	Mon	<ul style="list-style-type: none"> • International Day of Happiness of Happiness – Harmony Club • Commerce Week B.Com (20th -26th) • Kalarava – Kannada Sangha
21	Tue	World Poetry Day – ALMA/Kannada Sangha/Hindi Parishad
22	Wed	<ul style="list-style-type: none"> • World Water Day – Eco Club • Ugadi (Holiday)
23	Thu	Gestate – BBA (Entrepreneurship)
24	Fri	
25	Sat	Rubix – BBA (Cima) Competition
26	Sun	PG and PGD Workshop organised by PGD Office
27	Mon	World Theatre Day – Hashmi Theatre Forum
28	Tue	International Day of Happiness of Happiness – Harmony Club
29	Wed	
30	Thu	
31	Fri	<ul style="list-style-type: none"> • iPitch – International Business Plan Competition • Enact – Hashmi Theatre Forum

APRIL - 2023

Date	Day	Event
1	Sat	Enact – Hashmi Theatre Forum
2	Sun	
3	Mon	
4	Tue	Mahavira Jayanthi (Holiday)
5	Wed	<ul style="list-style-type: none"> • Insight – BBA (CIMA) • B.Com - National Seminar
6	Thu	<ul style="list-style-type: none"> • B.Sc Exhibition • B.Com - National Seminar
7	Fri	Good Friday (Holiday)
8	Sat	
9	Sun	
10	Mon	
11	Tue	<ul style="list-style-type: none"> • Jotiba Phule Birth Anniversary • Sports Conference
12	Wed	Sports Conference
13	Thu	Nakshatra – Hindi Parishad
14	Fri	Dr. Ambedkar's Jayanthi (Holiday)

APRIL - 2023

15	Sat	B.Com (Strategic Finance) Seminar
16	Sun	
17	Mon	FDP - BBA
18	Tue	Earth Day Exhibition – Eco Club
19	Wed	<ul style="list-style-type: none"> • Earth Day Exhibition – Eco Club • Agamya- National Level Research Conference for Postgraduate students
20	Thu	
21	Fri	
22	Sat	Idul Fitr (Holiday)
23	Sun	Basava Jayanthi (Holiday)
24	Mon	
25	Tue	Turas – B.Com TT
26	Wed	Turas – B.Com TT
27	Thu	
28	Fri	Ph.D. Scholar Interface Meeting
29	Sat	
30	Sun	

MAY - 2023

Date	Day	Event
1	Mon	May Day (Holiday)
2	Tue	
3	Wed	
4	Thu	Last teaching day
5	Fri	
6	Sat	
7	Sun	Rabindranath Tagore Birth Anniversary
8	Mon	End Semester Examinations Commences
8 - 23		End Semester Examinations
9	Tue	
10	Wed	
11	Thu	
12	Fri	Research Advisory Committee Meeting
13	Sat	
14	Sun	
15	Mon	
16	Tue	

MAY - 2023

17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	Bio Diversity Day
23	Tue	End Semester Examinations ends
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	Publication of results

JUNE - 2023

Date	Day	Event
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	World Environment Day – Eco Club
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	World Blood Donor Day – Red Cross
15	Thu	

JUNE - 2023

16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	World Refugee Day – AICUF
21	Wed	<ul style="list-style-type: none"> • Yoga Day - Sports Department • Music Day - Choir
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	Bakrid (Holiday)
30	Fri	

JULY - 2023

Date	Day	Event
1	Sat	
2	Sun	
3	Mon	
5	Tue	
6	Wed	
7	Thu	International Day of Cooperatives
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	Student Council- National Simplicity Day
13	Wed	
14	Thu	
15	Fri	
16	Sat	

JULY - 2023

17	Sun	World Day for International Justice
18	Mon	Nelson Mandela International Day
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	World Nature Day - Eco Club
29	Fri	Muharram (Holiday)
30	Sat	<ul style="list-style-type: none"> • International Day of Friendship – Harmony Club/Rotaract Club • Results of special supplementary exams for 18 batch UG and 19 batch PG students
31	Sun	St. Ignatius of Loyola Feast (Holiday)

RECORD OF ABSENCE

Name..... Class..... Section.....

Note: Absence of 3 days requires signature of Class In-charge/Mentor

Absence of upto 7 days requires the signature of the HOD.

Absence of more than 7 days requires the signature of the respective Vice Principal.

[illegible]

RECORD OF ABSENCE

Name..... Class..... Section.....

Note: Absence of 3 days requires signature of Class In-charge/Mentor

Absence of upto 7 days requires the signature of the HOD.

Absence of more than 7 days requires the signature of the respective Vice Principal.

[illegible]

RECORD OF ABSENCE

Name..... Class..... Section.....

Note: Absence of 3 days requires signature of Class In-charge/Mentor

Absence of upto 7 days requires the signature of the HOD.

Absence of more than 7 days requires the signature of the respective Vice Principal.

[illegible]

NOTES

NOTES

Jesuit Education...

Is world-affirming: Jesuit education acknowledges God's presence and action in all of creation: in nature, in history and in persons. Therefore, it affirms the radical goodness of the world and it regards every element of creation as worthy of study and contemplation, capable of endless exploration.

Cares for each person: Jesuit education recognizes the developmental stages of intellectual, affective and spiritual growth and assists each student to mature gradually in all these areas.

Is value-oriented: Jesuit education includes formation in values, in attitudes, and in an ability to evaluate criteria; encourages a realistic knowledge, love, and acceptance of self.

It provides a realistic knowledge of the world in which we live.

Pursues excellence: The Jesuit education helps students to develop the qualities of mind and heart that will enable them in whatever station they assume in life - to work with others for the good of all.

Is to form women and men for others: Jesuit education helps students to realize that talents are gifts to be developed, not for self-satisfaction or self gain, but rather, with the help of God, to be utilized for the good of the human community. Students are encouraged to use their gifts in the service of others, out of a love for God.

TIME TABLE

Name : Class :

	I	II	III	IV	V	VI
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						



MY INDIA PLEDGE

India is my country. All Indians are my sisters and brothers. I appreciate and celebrate our cultural, linguistic, ethnic and religious diversity. Living together in love and peace is our strength. Justice for everyone and opportunity for all is my vision.

Inclusive education and global learning is my aspiration. Any form of hatred and violence is against my ethical principle. I want to grow in a democratic space guaranteed by my constitution. I respect the dignity of all as children of God. I appreciate the rights and duties of all citizens of this great country. I welcome the global opportunities to learn, labour and live the joy of life. As fellow citizens of the 21st century we are committed to the common destiny of a beautiful world of love, justice and fraternity

ST. JOSEPH'S COLLEGE OF COMMERCE (AUTONOMOUS)

163, Brigade Road, Bengaluru, Karnataka 560025

Off:- 25360644/46 | Fax:- 2540378

E-mail - info@sjcc.edu.in | www.sjcc.edu.in

