



St. Joseph's College of Commerce (Autonomous)

Affiliated to Bengaluru City University

Accredited with A++ Grade by NAAC in 4th Cycle (CGPA of 3.57/4)

College with Potential for Excellence (CPE)

Ranked 93rd in NIRF 2022 by the Ministry of Education, Government of India

#163, Brigade Road, Bengaluru - 560025, Karnataka, India

AQAR: 2021-2022

1.2.2 Programmes Offered through Choice Based Credit System (CBCS)/Elective Course System

Minutes of the Academic Council Meeting

St. Joseph's College of Commerce (Autonomous)



ST. JOSEPH'S COLLEGE OF COMMERCE

(AUTONOMOUS)

No. 163, BRIGADE ROAD, BENGALURU - 560 025. INDIA

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163, ಬ್ರಿಗೇಡ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು-560 025.

Date :

Minutes of the meeting of the Academic Council held on 25th October, 2021 at 2:30 pm in the Board Room

The following members were present:

Sl. No	Names	Designation
1	Dr. Charles Lasrado, SJ (Principal)	Chairperson
2	Dr. P. R. Chetana (BCU Nominee)	Member
3	Dr. Ritika Sinha (BCU Nominee)	Member
4	Dr. Thandava Gowda T. N. (BCU Nominee)	Member
5	Mr. Raj A Sadhwani (External Expert)	Member
6	Mr. CA Jayakumar Nair (External Expert)	Member
7	Dr. L. Augustin Amaladas (Registrar)	Member
8	Dr. H. Nagaraj (Faculty)	Member
9	Dr. Nirmala Joseph (Faculty)	Member
10	Ms. Sneha Rai (Vice Principal)	Member
11	Dr. Rajaram (HOD - English)	Member
12	Dr. Antony Oliver (HOD - Hindi)	Member
13	Dr. Lava Kumar (HOD - Kannada)	Member
14	Dr. Suganthi Pais (HOD - B.Com)	Member
15	Dr. Ruqsana Anjum (HOD - BBA)	Member
16	Ms. Komal A Dave (HOD - PG)	Member
17	Dr. Sheela A.M (IQAC Coordinator)	Member
18	Mr. Vinay Kambipura (Faculty)	Member
19	Dr. D. Raja Jebasingh (Vice Principal)	Member Secretary
20	Rev. Fr. Pradeep Anthony, SJ (Finance Officer)	Member
21	Mr. Giridhar Naidu (Placement Officer)	Member
22	Dr. Preemal Maria D'Souza (Faculty)	Member
23	Dr. Deepika Joshi, Assistant Director (Research Centre)	Member
24	Dr. Ritty Francis (Faculty)	Member
25	Dr. Soney Mathews (Faculty)	Member
26	Ms. Jhumur S. Roy (Faculty)	Member
27	Ms. Benila Susan Jacob (Faculty)	Member

Members Absent: Mr. Milind Date and Dr. Anup Krishnamurthy

Initiation:

The meeting commenced with a prayer by Dr. Preemal Maria D'Souza. At the outset Dr. Charles Lasrado SJ, the Principal, introduced and welcomed the newly appointed members of the Academic Council.

The agenda was taken up for discussion.

Agenda 1: To record the proceedings of the Twenty-second Academic Council meeting held on 27.03 2021 and the action taken report.

The minutes were presented by Dr. Raja Jebasingh.

Resolution: It was resolved that the minutes of the Twenty second Academic Council meeting be approved. The resolution was accepted by Mr. Raj A Sadhwani and seconded by CA Jayakumar Nair.

Agenda 2: To scrutinize and approve the Proposals of the Board of Studies under NEP Model for the first-year of the undergraduate programmes, and to scrutinize and approve the proposals of the Board of Studies under the existing model for the semester and that year undergraduate and postgraduate programmes.

The BoS report of the Kannada department was presented by Dr. Lavakumar T.H. He briefed the board about the proposed changes in the courses according to the NEP structure.

Dr. Anthony Oliver, HoD - Hindi Department, presented the BoS proceedings. He presented the following changes made in the syllabus of B.Com and BBA in the light of NEP with emphasis on Hindi IT Tools as an embedded applicative unit within the course structure under skill based components.

The Following changes were made in the syllabus:

1. In the first semester B.Com Gadhya Prabath -an anthology of prose will be introduced as per the NEP syllabus
2. In the second semester B.Com, Katha Sanchayan -text book of stories will be introduced as per the NEP syllabus
3. In the first semester BBA, collection of stories Katha Sagar will be introduced as per the NEP syllabus
4. In the second semester of B.BA Gadya Sankalan -collection of prose will be introduced as per the NEP syllabus
5. In the first semester of B.Com Travel Tourism , Story collection Katha Kumud will be introduced as per the NEP syllabus
6. In the second semester of B.Com Travel Tourism, Essay Collection Nibandh Sankalan- will be introduced as per the NEP syllabus.

He also explained about the introduction of basic Hindi to students who are interested to learn Hindi at beginners-level especially for non-Hindi students.

Dr. Rajaram, HoD - English Department, presented the Board of Studies proceedings of the English department. He highlighted the following:

- Interpreting Literary Texts for the second semester of B.Com General English
- Debates in the history of ideas-II: Business, Politics & Technology for the fourth semester of B.Com General English

The B.Com/BBA Additional English course for the second semester and as per the subject experts suggestions Vaidehi's "Going by tables and chairs" in the anthology titled 'Sirigannada' to be included. He explained about the inclusion of two novellas for B.Com/BBA Additional English course for the fourth semester. He presented the BBA General English course for the second semester.

He also spoke about the various Open Elective courses and Skill Enhancement courses offered.

The Board of Studies report of the Commerce department was presented by Dr. Suganthi.

Dr. Suganthi presented the Programme Matrix of all the semesters and the Course Matrix of the first and second semester of various programmes such B.Com, B.Com (Travel & Tourism), B.Com (BPM - Industry Integrated), B.Com (Professional - International Accounting and Finance), B.Com (Analytics) and B.Com (Professional - Strategic Finance). She emphasized that all Programme Matrix and the Course Matrix are prepared as per the National Education Policy curriculum framework.

She also presented that the Skill Enhancement Courses - Skill based, Vocational Enhancement Courses and Open Elective Courses of all the B.Com programmes as per the National Education Policy Curriculum.

Dr. Ruqsana Anjum, Head of the Department of Business Administration, presented the Board of Studies proceedings.

She presented the Programme Matrix of all the semesters and the Course Matrix of the first and second semester of the BBA, BBA (Professional - Finance and Accountancy) and BBA (Entrepreneurship) programmes as per the National Education Policy curriculum framework.

She also presented the Skill Enhancement Courses - Skill based, Vocational Enhancement Courses and Open Elective Courses of all the BBA programmes as per the National Education Policy Curriculum.

The Board of Studies report of the Post Graduate Department was presented by Dr. Komal Dave.

Dr. Komal updated the board about the proposed and approved change in the Programme Matrix of M.Com (Financial Analysis) under the Choice Based Credit System.

Dr. P. R. Chethana suggested that the Open Elective courses offered by various departments should be given separately. She also suggested to mention the teaching hours in the course content.

Resolution: The BoS reports of the Kannada, English, Hindi, Commerce, Business Administration and Post Graduate departments were accepted and approved. The resolution was accepted by Dr. H.Nagaraj and seconded by Dr.R. Rajaram.

Agenda 3. To approve two new undergraduate 4 years programmes under NEP viz., B.Sc (Economics) honors and B.A. (English) honors.

Mr. Vinay Kambipura presented the proposal to start the new BA in English Honours programme under the NEP 2020.

Mr. Raj Sadhwani sought clarification on uniformity in the allotment of credit. Dr. R. Rajaram clarified the allotment and explained that the allocation of credit will be done as per the NEP Task force guidance. Dr. P. R. Chethana suggested that the eligibility criteria should be included in the admission procedure.

Dr. R. Rajaram explained that all the Curricular and Credit Structure of the new programmes had been developed as per the guidelines for the Four Years Multidisciplinary Undergraduate Honours Programme prescribed by the NEP Task force.

Ms. Jhumur Roy presented BoS report of the proposed new programme of BSc Economics (Hons) and establishment of the Department of Economics.

Dr. Soney Mathews presented the BoS report of proposed new programme of BA/ BSc Psychology and establishment of the Department of Psychology.

Resolution: The proposal for the proposed new BA English (Hons) programme, BSc Economics (Hons) and BA/ BSc Psychology and the establishment of the Departments of Psychology and Economics were accepted and approved. The resolution was accepted by Dr. H. Nagaraj and seconded by Dr. Anthony Oliver

It is further resolved that in accordance with the provisions of the statutes applicable to the Autonomous Colleges of Bengaluru City University and the Rights and Privileges of College which has been granted Autonomy and on the recommendation of the Governing Body, St. Joseph's College of Commerce (Autonomous) is permitted to start new Under Graduate Programme in B.Sc Economics (Honors) with Psychology minor and BA English (Honors) with Psychology minor with an intake of 80 students each from the academic year 2022 - 2023.

It is also resolved to obtain due approval of Bengaluru City University for starting B.Sc Economics (Honors) with Psychology minor and BA English (Honors) with Psychology minor with an intake of 80 students each from the academic year 2022 - 2023.

The above resolutions were proposed by Dr. H. Nagaraj, seconded by Dr. Anthony Oliver and the house approved them unanimously.

Agenda 4. To review the value added courses offered by the Institution 2021 – 2022.

Dr. Benila Susan Jacob briefed the house on the value added courses offered by the Institution for the academic year 2021-2022 for the 2nd and 3rd year students.

Resolution: The information on the value added courses has been documented. The resolution was accepted by Dr. T H Lavakumar and seconded by CA Jayakumar Nair.

Agenda 5. To consider the academic updates of the Institution.

Dr. L. Augustin Amaladas presented the various academic updates of the institution.

Resolution: The academic updates of the institution were accepted. The resolution was accepted by Mr. Raj A Sadhwani and seconded by Dr. Sheela.

Agenda 6. To consider the IQAC updates.

Dr. Sheela A.M had presented the IQAC updates of the Institution.

Resolution: The IQAC updates of the institution were accepted. The resolution proposed was accepted by Dr. Komal Dave and seconded by Dr. Anthony Oliver.

Agenda 7. To update regarding Examinations - Even Semester 2020 – 2021.

Dr. Anthony Oliver, Controller of Examinations, presented the detailed report of the undergraduate and postgraduate programme results of the ODD Semester 2020 – 2021 and Even Semester 2020 – 2021

Resolution: The examination results of undergraduate and postgraduate programmes were accepted and approved. The resolution was accepted by Dr. Suganthi and seconded by Mr. Raj A Sadhwani.

Agenda 8: Any other matter with the permission of the Chair

To approve the revised Academic Calendar 2021 – 2022.

Ms. Sneha Rai, Vice Principal, Shift- I, briefed the house on the revised number of working days and teaching days in the academic year 2021 - 2022.

Resolution: The Revised Academic calendar was approved by the board. The resolution was accepted by Ms. Jhumur Roy and seconded by Dr. T.N .Thandava Gowda.

Ph.D Guideship Recognition

The Principal informed the house that 16 faculty members of the institutions are eligible for Ph.D guideship at Bengaluru City University. Application for recognition of guideship for the said faculty members is sent to the Registrar (Evaluation), Bengaluru City University, Bengaluru on 08/10/2021. The Principal requested approval of the Academic Council for the same.

Resolution: The board recommended the eligible faculty for recognition for Ph.D guideship. The resolution was accepted by Ms. Jhumur Roy and seconded by Dr. T.N Thandava Gowda.

Vote of Thanks: The meeting came to an end with a vote of thanks by the Chairperson.

Minutes Recorded by Dr. D. Raja Jebasingh.



Dr. D. Raja Jebasingh
Member Secretary - Academic Council



Dr. Charles Lasrado, SJ
Principal & Chairperson
Academic Council





Date :

Minutes of the meeting of the Academic Council held on 25th April, 2022 at
2:30 pm in the Board Room

The following members were present:

Sl. No	Names	Designation
1.	Dr. Charles Lasrado, SJ (Principal)	Chairperson
2.	Dr. P. R. Chetana (BCU Nominee)	Member
3.	Dr. Ritika Sinha (BCU Nominee)	Member
4.	Dr. Thandava Gowda T. N. (BCU Nominee)	Member
5.	Dr Anup Krishnamurthy (External Expert)	Member
6.	Mr. Milind Date (External Expert)	Member
7.	Mr. Raj A Sadhwani (External Expert)	Member
8.	Mr. CA Jayakumar Nair (External Expert)	Member
9.	Dr. H. Nagaraj (Faculty)	Member
10.	Dr. Nirmala Joseph (Faculty)	Member
11.	Ms. Sneha Rai (Vice Principal)	Member
12.	Dr. Rajaram (HOD - English)	Member
13.	Dr. Antony Oliver (HOD - Hindi)	Member
14.	Dr. Lava Kumar (HOD - Kannada)	Member
15.	Dr. Suganthi Pais (HOD - B.Com)	Member
16.	Dr. Ruqsana Anjum (HOD - BBA)	Member
17.	Ms. Komal A Dave (HOD - PG)	Member
18.	Dr. Sheela A.M (IQAC Coordinator)	Member
19.	Mr. Vinay Kambipura (Faculty)	Member
20.	Dr. D. Raja Jebasingh (Vice Principal)	Member Secretary
21.	Rev. Fr. Pradeep Anthony, SJ (Finance Officer)	Member
22.	Mr. Giridhar Naidu (Placement Officer)	Member
23.	Dr. Preemal Maria D'Souza Student Governor	Member
24.	Dr. Deepika Joshi (Asst. Research Director)	Member
25.	Dr. Soney Mathews (Custodian)	Member
26.	Ms. Jhumur S. Roy (Faculty)	Member
27.	Dr. Sridhar L S	Member

Members Absent with prior permission: Thandava Gowda T. N, Dr. Nirmala Joseph



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Minutes of the meeting of the Academic Council held on 25th April, 2022 at 2:30 pm in the Board Room

Date :

The following members were present:

Sl. No	Names	Designation
1.	Dr. Charles Lasrado, SJ (Principal)	Chairperson
2.	Dr. P. R. Chetana (BCU Nominee)	Member
3.	Dr. Ritika Sinha (BCU Nominee)	Member
4.	Dr. Thandava Gowda T. N. (BCU Nominee)	Member
5.	Dr Anup Krishnamurthy (External Expert)	Member
6.	Mr. Milind Date (External Expert)	Member
7.	Mr. Raj A Sadhwani (External Expert)	Member
8.	Mr. CA Jayakumar Nair (External Expert)	Member
9.	Dr. H. Nagaraj (Faculty)	Member
10.	Dr. Nirmala Joseph (Faculty)	Member
11.	Ms. Sneha Rai (Vice Principal)	Member
12.	Dr. Rajaram (HOD - English)	Member
13.	Dr. Antony Oliver (HOD - Hindi)	Member
14.	Dr. Lava Kumar (HOD - Kannada)	Member
15.	Dr. Suganthi Pais (HOD - B.Com)	Member
16.	Dr. Ruqsana Anjum (HOD - BBA)	Member
17.	Ms. Komal A Dave (HOD - PG)	Member
18.	Dr. Sheela A.M (IQAC Coordinator)	Member
19.	Mr. Vinay Kambipura (Faculty)	Member Secretary
20.	Dr. D. Raja Jebasingh (Vice Principal)	Member
21.	Rev. Fr. Pradeep Anthony, SJ (Finance Officer)	Member
22.	Mr. Giridhar Naidu (Placement Officer)	Member
23.	Dr. Preemal Maria D'Souza Student Governor	Member
24.	Dr. Deepika Joshi (Asst. Research Director)	Member
25.	Dr. Soney Mathews (Custodian)	Member
26.	Ms. Jhumur S. Roy (Faculty)	Member
27.	Dr. Sridhar L S	Member

Members Absent with prior permission: Thandava Gowda T. N, Dr. Nirmala Joseph

The meeting started with a prayer by Dr. Charles Lasrado, SJ, Principal, SJCC.
The agenda of the meeting was read out by the Principal.

The following agenda was taken up for discussion:

Agenda 1: To record the proceedings of the Twenty-third Academic Council meeting held on 25.10 2021 and the Action Taken Report.

The minutes and ATR was presented by Dr. Raja Jebasingh, Vice Principal, Shift II & Secretary of the Academic Council. Mr. Raj Sadhwani suggested to document all discussions of the Academic Council meeting in the minutes of the meeting.

Resolution: Recording of the proceedings and approval of ATR. The resolution was proposed to be accepted by Mr. Jayakumar Nair seconded by Dr Anup Krishnamurthy

Agenda 2: To consider and approve the proposals of the Board of Studies of Kannada, Hindi, English, Commerce, Business Administration and Post Graduate Departments

Dept. of Kannada - Dr. T. H. Lavakumar, Head, Department of Kannada presented the BoS report. He briefed the members about the proposed changes in the courses according the NEP curriculum.

He also briefed the about the conduct of Functional Kannada classes and said that many students showed interest to learn conversational Kannada. Dr. Chethana suggested to add few topics in functional Kannada for the benefit of the students.

Dept. of Hindi - Dr. Anthony Oliver, Head, Department of Hindi, briefed about the minutes of the BoS. No changes were recommended by the members of the BoS.

Dept. of English - Dr. Rajaram, Head, Department of English, presented the board of studies proceedings of English department.

Dept. of Commerce - Dr. Suganthi Pais, Head, Department of Commerce, presented the board of studies proceeding related to programme matrix, course matrix and syllabus of 1st and 2nd semesters of B.Com, B.Com (Industry Integrated) , B.Com (Strategic Finance) B.Com (International Accounting and Finance) B.Com (Analytics) and B.Com (Travel and Tourism). She also presented open elective courses for all B.Com programmes as per the National Education Policy curriculum with minor changes. She also presented programme matrix of all the semesters and course matrix of 3rd and 4th Semesters of the B.Com programmes as per the National Education Policy curriculum with minor changes.

The following points were discussed.

- Dr. Rithika asked clarifications about the proposed syllabus contents. She proposed that the programme matrix to be changed to semester matrix.
- Mr. Raj Sadhwani appreciated the inclusion of 'ethics' as a component in the Financial Management course.
- The members advised to change the syllabus content in Cost Accounting, since the name of module 1 and module 2 was the same: Cost Classification.
- It was suggested that in the syllabus content under Module 4 the country name "Macau" is given, which needs to be removed as Macau is part of China.
- The members appreciated the inclusion of the topic "Triple Bottom Line" in the Management Accounting course (semester 4) syllabus.
- Dr. Rithika suggested changes in business statistics syllabus content: the word as 'limitations' instead of 'distrust'.

Dept. of Business Administration - Dr. Ruqusana Anjum, (HoD) Administration Department, presented the board of studies proceedings related to programme matrix, course matrix and syllabus of 3rd and 4th semester of BBA, BBA (Professional- Finance and Accounting) and BBA (Entrepreneurship Programme). She also presented open elective courses for all BBA Programmes, and B.A (English) and B.Sc (Economics) as per the National Education Policy curriculum.

The following points were discussed

- Mr. Raj Sadhwani sought clarification on CIA marks. He also suggested to make necessary changes on the course objectives of Business Law course (Semester - 3)
- He suggested to delete the word 'meaning only' in module no.2 of Business Law course.
- Mr. Raj Sadhwani suggested to include the following contents - Talent Management, Competency Mapping, and skills development topics in Human Resource Management (Semester - 3) course curriculum.
- Members suggested to include the topic 'Power Point Presentation' in Skill Enhancement course.

Dept. of Post-Graduation - Administration - Dr. Komal A Dave, Head, Post Graduate Department presented the board of studies meeting report. The following points were discussed.
Dr. Komal A Dave updated the board about the proposed and approved changes in Accounting for Decision Making (Semester - 1) course under M.Com (International Business) programme.

Resolution: The resolution was proposed to be accepted by Mr. Raj Sadhwani and seconded by Dr. Rajaram

Agenda 3: To approve the results of the end semester Exams of the UG & PG for the Odd Semester of the academic year 2021-22 and review the examination report.

Dept. of Examination - Dr. Anthony Oliver, Controller of Examination presented the detailed report of Under Graduate and Post Graduate results for the Odd semester 2021-22. He also briefed the following points to the house.

- Examinations were conducted in the offline mode in two phases. First phase was scheduled from December 2 to December 15, 2022, Second phase examination was scheduled from March 12 to 25 March, 2022.
- Prior training to students to attend ESE
- Examination Audit was conducted on 22nd January, 2021
- Two special certificates were proposed with the titles "Summa Cum Laude" and "Magna Cum Laude"
- Mr. Raj Sadhwani sought clarification about the low pass percentage in the first semester. Dr. Charles Lasrado, SJ clarified the same.

Resolution: The resolution was proposed to be accepted by Dr. Nagaraj seconded by Dr. Chethana.

Agenda 4: To approve the list of examiners for End Semester examinations of undergraduate and Postgraduate programs 2021 - 2022.
Dr. Anthony Oliver, Controller of Examination presented the list of examiners for End Semester Examinations of Undergraduate and Postgraduate programs 2021 - 2022.

He also briefed the house about the End Semester Examination and Mid-Semester Examination question paper pattern. Dr. Chethana sought clarification about the practical subjects' question papers for End Semester Examination. COE responded that section B of practical subject question paper can have 6 choices instead of '5'.

Resolution: The resolution was proposed by Mr. Jayakumar Nair and seconded by Dr. Rithika Sinha.

Agenda 5: To ratify changes in the question paper pattern for UG programmes (NEP Batch) for the academic year 2021-2022

Dr. Anthony Oliver, Controller of Examination, presented question paper pattern for UG programmes (NEP Batch) for the academic year 2021-2022.

Resolution: The resolution was proposed to be accepted by Dr. Rajaram and seconded by Dr. P.R.Chetana.

Agenda 6: To approve the academic Calendar of Events 2022 – 2023.

Ms. Sneha Rai, Vice Principal (Shift 1), briefed the house on the revised academic calendar about the number of working days and teaching days for the academic year 2022-23.

Resolution: The resolution was proposed to be accepted by Dr. Anthony Oliver and seconded by Dr. Chetana.

Agenda 7: To consider the academic updates of the Institution

Dr. Raja Jabasingh presented a report on department wise academic activities.

Dr. Deepika Joshi presented a report on the activities of the Research. Dr. Raja Jabasingh briefed about the MOOCs Course enrollment.

Dr. Raja Jebasingh briefed the house about appreciation received from NPTEL Courses for best performance. SJCC was recognized as a local chapter with an A grade for the year 2021-22.

He also briefed the house about SJCC Innovation and Incubation Centre, recent MOU with CIPRA, National Law School, Bengaluru.

Dr. Sheela, the IQAC Coordinator, briefed about the Quality Initiative activities of IQAC.

Mr. Vinay Kambipura, the Library Facilitator, briefed about the library activities and the number of e-books and other resources that were purchased during this academic year.

Mr. Giridhar, Placement Coordinator, briefed the house about the placement activities of the institution. The board appreciated the efforts of the Placement Coordinator.

Dr. Asha, Sports Director, briefed the house about the students' achievement in sports.

Mr. Vinay Kambipura briefed about the association activities and clubs.

Resolution: The resolution was proposed to be accepted by Dr. Nagaraj and seconded by Dr. Sheela AM.

Table Agenda

Dr. Anthony Oliver, Controller of Examinations, proposed a plan to give last chance to students who could not appear for their examination and complete

their degree programmes for the last ten years. This initiative was proposed to commemorate Golden Jubilee celebration of the institution. Dr. Chethana, BCUs Representative, and Mr. Raj Sadhwani appreciated this initiative to give a final chance for students to complete their degree.

Resolution: The resolution was proposed by Dr. Raj Sadhwani and seconded by Dr. Rithika Sinha.

The Chairperson placed the proposal to increase the intake for Postgraduate-Master of Commerce (M.Com) Programme from the existing sanctioned strength of 40 to 60 seats.

Resolution: The resolution was proposed to be accepted by Dr. P. R. Chethana and seconded by Dr. H. Nagaraj.

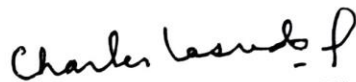
The Chairperson informed the house that the UGC has granted extension of Autonomous Status to SJCC from 2022-23 to 2032-2033.

Vote of Thanks: The meeting came to an end with the vote of thanks delivered by the Chairperson.

Minutes recorded by Dr. D. Raja Jebasingh.



Dr. D. Raja Jebasingh
Secretary - Academic Council



Dr. Charles Lasrado, SJ
Principal & Chairperson
Principal
St. Joseph's College of Commerce
(Autonomous)
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