



St. Joseph's College of Commerce (Autonomous)

Affiliated to Bengaluru City University

Accredited with A++ Grade by NAAC in 4th Cycle (CGPA of 3.57/4)

College with Potential for Excellence (CPE)

Ranked 93rd in NIRF 2022 by the Ministry of Education, Government of India


#163, Brigade Road, Bengaluru - 560025, Karnataka, India

AQAR: 2021-2022

6.1 Institutional Vision and Leadership

The administrative body of the institution led by the principal gathers feedback from the stakeholders to introduce the changes required. The college has students, parents, teachers, alumni, professional bodies and the industry as its major stakeholders. Through the decentralized process of participative governance all the stakeholders find representation in the administrative practices and has been instrumental in the overall development of the institution.





St. Joseph's College of Commerce (Autonomous)
#163, Brigade Road, Bangalore - 560025, Karnataka, India

ABOUT US ♦ ACADEMICS ♦ EXAMINATION ♦ IQAC ♦ RESEARCH ♦ PLACEMENTS ♦ STUDENT SUPPORT ♦ OUTREACH ♦ STUDENT ACTIVITIES ♦ INFRASTRUCTURE ♦ IIC@SJCC ♦ SPORTS ♦ ALUMNI ACTIVITIES ♦ INNOVATION

GOVERNING BODY

The Bangalore Jesuit Educational Society, hereinafter called BJES is a registered, non-profit making, non- sectarian, non-governmental, educational organization engaged in education, research and training. It is run by Karnataka Jesuit Province. St. Joseph's College of Commerce is one among the many Jesuit Educational Institutions governed by BJES. The Rector, Vice President of Bangalore Jesuit Educational Society (BJES) acts as the chairman of the governing body of St. Joseph's College of Commerce. The chairman also heads all the institutions under BJES. He offers his guidance in all aspects of life and work in each of the institutions under BJES as per the directives of the Provincial, President of BJES. The duty of leading SJCC in the best way possible on the academic front is entrusted with the Principal, the Academic Director of SJCC. The Principal provides a conducive ambience for the intellectual pursuit of staff and students. The outstanding achievements of the staff and students throughout the years bear testimony to the academic excellence of the SJCC.

Statutory Committees

Governing Body of BJES	Governing Council	Academic Council
------------------------	-------------------	------------------

Non-Statutory Committees

Administration	Total Quality Management (TQM)	Teaching Faculty
Administrative Staff	Research Centre	Staff Services
Supporting Staff		

Left Sidebar Menu:

- About SJCC
- Principal's Message
- Vision of the College
- Mission of the College
- Objectives
- Core Values
- College Crest and Anthem
- College Ethos
- Code of Conduct
- Milestones
- Jesuits Institutions
- Administration
- Organogram

Website Link:

<https://www.sjcc.edu.in/governingbody.php>

Total Quality Management – Annual Report 2021-2022

The Governing Body of St. Joseph's College of Commerce

The Governing Body of the College creates an academic vision for the college and oversees all the programmes. It is the highest decision-making authority of the institution. All suggestions given by the Board of Studies and Academic Council is ratified by the Governing body. It comprises of members of Bangalore Jesuit Educational Society (BJES) governing body, nominees from the University and UGC, faculty members, alumni and industry representatives. The governing body of the institution can approve new programmes. It meets twice a year and reviews admission and examination reports, takes important decisions on academic aspects, examination and evaluation, and sanctions the academic calendar. It also deals with exceptional cases. The chairperson of the governing body is the Vice-President of BJES and the ex-officio secretary is the Principal.

Sl. No.	Name	Designation
1	Fr. Brian Pereira, SJ (Vice- President Bangalore Jesuit Educational Society)	Chairperson
2	Prof. Shwetha Shinoy (UGC Nominee)	Member
3	Sri. Appaji Gowda Joint Director (Government Nominee)	Member
4	Dr. T.H. Srinivasaiah (Bengaluru City University Nominee)	Member
5	Mr. Vinay Mruthyunjaya (SJCC Alumni & Industry Expert)	Member
6	Sr. Dr. Arpana (Principal, Mount Carmel College)	Member
7	Fr. Joy Rodrigues, SJ (Secretary - Bangalore Jesuit Educational Society)	Member

8	Dr. Victor Lobo, SJ (Principal, St. Joseph's College)	Member
9	Fr. Swebert D'Silva, SJ (Rector - St. Joseph's College)	Member
10	Fr. Pradeep Anthony, SJ (Finance Officer – SJCC)	Member
11	Dr. D. Raja Jebasingh (Registrar-in charge – SJCC)	Member
12	Dr. Nirmala Joseph (Senior Faculty – SJCC)	Member
13	Dr. Veenu Joy (Senior Faculty – SJCC)	Member
14	Dr. Charles Lasrado, SJ (Principal, SJCC)	Secretary Ex officio

Total Quality Management (TQM) Team

The Total Quality Management Team initiates quality enhancement measures and oversees the day-to-day functioning of all aspects of the college. The Total Quality Management (TQM) team of the institution works towards the realization of the goals of quality enhancement and sustenance. Directed by the three tenets of Quality Assurance - Control, Competence, and Excellence, TQM functions as the hub of innovation and works towards creating an ecosystem for innovation in the institution. The TQM of SJCC not only devises mechanism for quality control, directs and measures quality at all levels, but also aims to channelize all efforts and measures of the institution towards promoting holistic excellence. It works to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The TQM is headed by the Principal of the institution and comprises of faculty members in administrative positions and some senior faculty members.

TQM		
Sl. No	Names	Designation
1	Dr. Charles Lasrado, SJ	Principal
2	Rev. Fr. Pradeep Anthony, SJ	Finance Officer
3	Dr. L. Augustin Amaladas	Registrar (1 July 2021 – 31 December 2021)
4	Ms. Sneha S. Rai	Vice Principal – Shift 1
5	Dr. D. Raja Jebasingh	Vice Principal – Shift 2
6	Dr. Antony Oliver	Controller of Examinations
7	Dr. Sivakami Rajan	IQAC Coordinator (up to 30 September, 2021)
8	Dr. A. M. Sheela	IQAC Coordinator (from 1 October, 2021)
9	Dr. Suganthi Pais	HOD – B.Com
10	Dr. Ruqsana Anjum	HOD – B.Com
11	Dr. Komal A Dave	HOD – B.Com
12	Ms. Sumithra Sreenivasan	Professional Programme Coordinator
13	Ms. Nancy Christina	B.Com (Industry Integrated) Coordinator
14	Dr. Theresa Rathi Rani	B.Com (Travel & Tourism) Coordinator
15	Dr. Ritty Francis	BBA (Entrepreneurship) Coordinator
16	Mr. Giridhar Naidu	Placement Coordinator
17	Dr. Deepika Joshi	Assistant Research Director
18	Dr. Preemal Maria D'Souza	Students' Governor
19	Ms. Christina Aroojis	Associations' Coordinator
20	Mr. Vinay Kambipura	Golden Jubilee Celebrations Coordinator

Research Centre		
Sl. No.	Name	Designation
1	Dr. Charles Lasrado, SJ	Director
2	Dr. Deepika Joshi	Assistant Research Director
3	Dr. M. Muniraju	Representative BCU
4	Dr. Sridhar L	Research Supervisor
5	Dr. H Nagaraj	Research Supervisor
6	Dr. L Augustin Amaladas	Research Supervisor
7	Dr. A. M Sheela	Research Supervisor
8	Dr. Nirmala Joseph	Research Supervisor
9	Dr. D. Raja Jebasingh	Research Supervisor

Innovation & Incubation Centre (IIC)		
1	Dr. Charles Lasrado, SJ	Director
2	Dr. Deepika Joshi	Assistant Research Director
3	Dr. M. Muniraju	Representative BCU
4	Dr. Sridhar L	Research Supervisor
5	Dr. H Nagaraj	Research Supervisor
6	Dr. L Augustin Amaladas	Research Supervisor
7	Dr. A. M Sheela	Research Supervisor
8	Dr. Nirmala Joseph	Research Supervisor
9	Dr. D. Raja Jebasingh	Research Supervisor

Academic Council Report

Minutes of the meeting of the Academic Council held on 25th October, 2021
at 2:30 p.m. in the Board Room

4

The following members were present:

Sl. No	Names	Designation
1	Dr. Charles Lasrado, SJ (Principal)	Chairperson
2	Dr. P. R. Chetana (BCU Nominee)	Member
3	Dr. Ritika Sinha (BCU Nominee)	Member
4	Dr. Thandava Gowda T. N. (BCU Nominee)	Member
5	Mr. Raj A Sadhwani (External Expert)	Member
6	Mr. CA Jayakumar Nair (External Expert)	Member
7	Dr. L. Augustin Amaladas (Registrar)	Member
8	Dr. H. Nagaraj (Faculty)	Member
9	Dr. Nirmala Joseph (Faculty)	Member
10	Ms. Sneha Rai (Vice Principal)	Member
11	Dr. Rajaram (HOD – English)	Member
12	Dr. Antony Oliver (HOD – Hindi)	Member
13	Dr. Lava Kumar (HOD – Kannada)	Member
14	Dr. Suganthi Pais (HOD – B.Com)	Member
15	Dr. Ruqsana Anjum (HOD – BBA)	Member
16	Ms. Komal A Dave (HOD – PG)	Member
17	Dr. Sheela A.M (IQAC Coordinator)	Member
18	Mr. Vinay Kambipura (Faculty)	Member
19	Dr. D. Raja Jebasingh (Vice Principal)	Member Secretary
20	Fr. Pradeep Anthony, SJ (Finance Officer)	Member
21	Mr. Giridhar Naidu (Placement Officer)	Member
22	Dr. Preemal Maria D'Souza (Faculty)	Member
23	Dr. Deepika Joshi, Asst. Director (Research Centre)	Member
24	Dr. Ritty Francis (Faculty)	Member
25	Dr. Soney Mathews (Faculty)	Member
26	Ms. Jhumur S. Roy (Faculty)	Member
27	Ms. Benila Susan Jacob (Faculty)	Member

04/04/2022

TWENTY FOURTH ACADEMIC COUNCIL MEETING

NOTICE

The Twenty Fourth meeting of the Academic Council of **St. Joseph's College of Commerce (Autonomous), Bengaluru** will be held on **Monday 25th April 2022 at 2.30 p.m. in the College Board Room**. You are requested to attend.

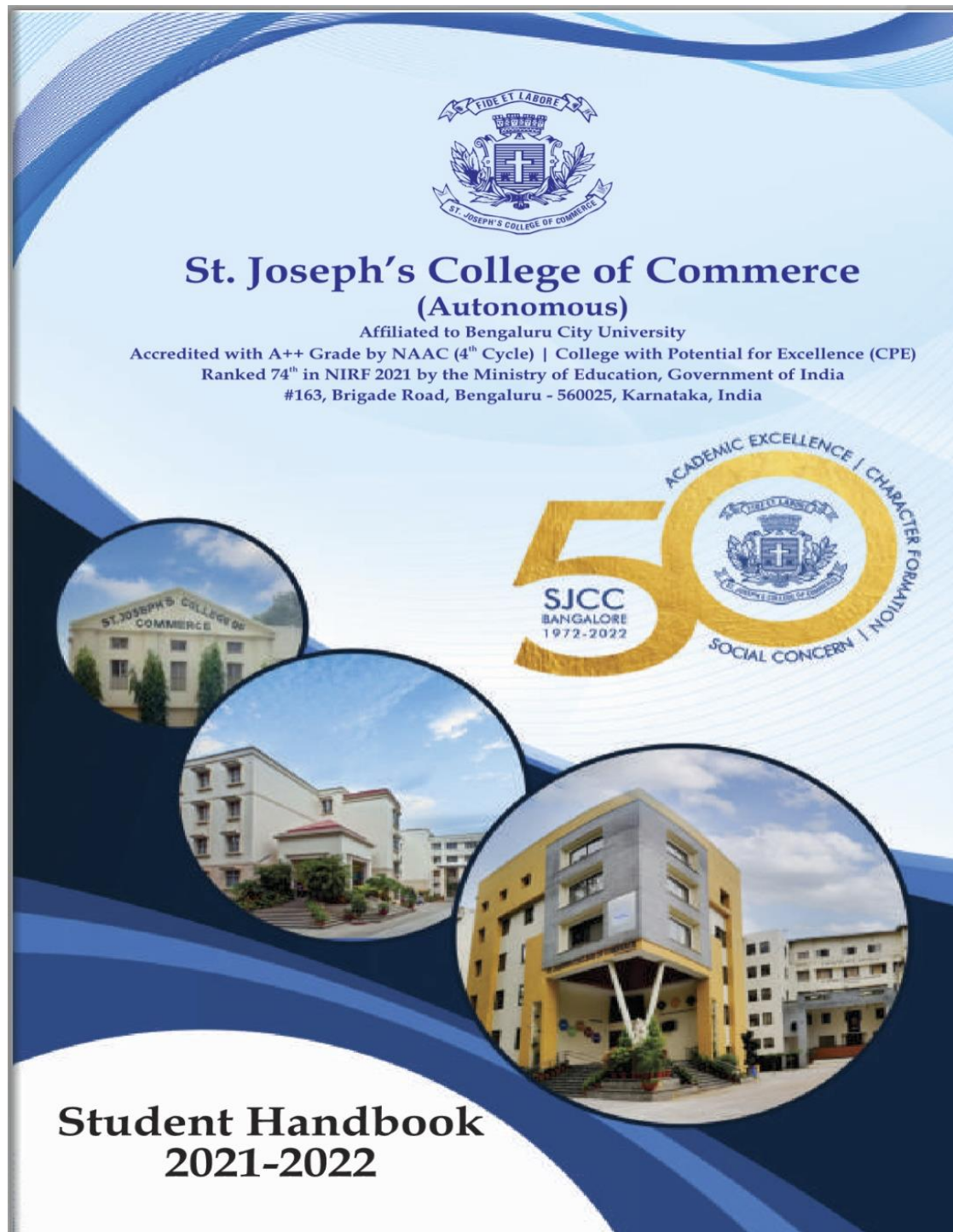
AGENDA

1. To confirm of the minutes of the Twenty Third Academic Council meeting held on 25.10 2021.
2. To consider and approve the proposals forwarded by the Boards of Studies (BoS)
3. To approve the results of the end semester examinations of the UG & PG programmes for the odd semester of the academic year 2021-22 and to review the examination report.
4. To approve the list of examiners for End Semester examinations of undergraduate and postgraduate programs 2021-2022
5. To ratify changes in the question paper pattern for UG programmes (NEP Batch) for the academic year 2021-2022 and onwards.
6. To approve the Calendar of Events for the academic year 2022– 2023
7. To consider the academic updates of the Institution.
8. Table agenda.
9. Any other matter with the permission of the Chair.



Dr. Charles Lasrado, SJ
Principal

Student Handbook 2021-2022



and implementation of the Total Quality Management procedures, tools and techniques to improve the cohesiveness, flexibility and competitive demands in the Education sector efficiently and effectively. In addition, the College meets the best needs for students and society through the adoption of principles of TQM. The activities of the TQM span across all departments in the Institution catering to the current and future needs of all the stakeholders.

The TQM being a steering committee ratifies all the internal process, initiatives, and procedures which are put forth to achieve quality performance by identifying individuals, groups to carry out the responsibility of the selected criteria, thus enabling quality performance of the education programmes of the Institutions. These initiatives have geared the Institution towards achieving academic excellence, social concern and character formation- the core values of the Institution.

CQAC (College Quality Assurance Cell)

This body includes all the Heads of the departments and one member from each department and the Total Quality Management (TQM) Team. CQAC meetings will be held in the beginning, during the course of and at the end of every academic year. Year plan will be prepared at the beginning of the year by CQAC. This body ensures that all quality mechanisms are in place, listen to views of the students, responds and ensures outcomes are communicated and reported to the concerned departments and participates in quality assurance processes. This body monitors policies, strategies set for academic standards and quality assurances for the programmes that are being taught, initiates learning opportunities and mode of delivery.

SQAC (Student Quality Assurance Cell)

This body consists of one student from each class and it aims to ensure student participation in quality related issues, validation and feedback system including feedback from Alumni, coordination by department Alumni Meet. This body shall, each month, review, for appropriateness and compliance course curriculum, validate lesson plan, participate in continuous internal assessment of the course programmes and shall report to the CQAC a report of the same. It is the body that ensures all the communication and decisions involving quality issues with respect to the course programmes reaches the student community. The members are required to attend all the meetings called by the IQAC with regard to student's involvement.

College may also refer students who may be judged to benefit from such referral.

Regular value inputs are given to all students in order to deliberate on and assimilate human, social and spiritual values.

Citizenship Training and Students' Council

Citizenship training is aimed to evolve student's social responsibility in upholding and adhering to the law and order of the society and to create a healthy environment. To inculcate the above virtue, the Students' Council and Office bearers are elected by the students.

Nonetheless, to maintain freedom from bias and politicking the following norms are laid down which should be strictly observed.

- Candidates aspiring for the posts must have a good academic and disciplinary record (detailed rules will be formulated by the Election Commission).
- No candidate can profess affiliation to any political party or receive monetary or other support.
- Elections should be healthy contests in a spirit of fair play and create no animosities among students or classes.
- After the election all students must profess loyalty to the elected office bearers and co-operate with them in the discharge of Council duties.

Parents and Guardians

Parents and Guardians are partners with the College in the task of total and integral education of their wards. It is in keeping with this concept of "partnership-in-education" that the Principal invites the parents/guardians of first year students to discuss the performance of their children. The dates of the meetings are announced in the calendar and will also be intimated through email. Parents/guardians are requested to attend the meetings. It is also recommended that they meet the Student Councillors and Class Mentors regularly to ascertain the conduct and progress of their wards. The College welcomes suggestions from parents and well-wishers.

Sports and Games

The Institution emphasizes the development of physical prowess along with intellectual growth in its endeavor to provide holistic education. The College has carved out a name for itself in the field of sports and games.

Functions:

- a. To ensure equity and equal opportunity to the community at large in the College and bring about social inclusion.
- b. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- c. To look into the grievances of the weaker section of society and suggest amicable solution to their problems.

Advisory Committee

1. Dr. Shubhra Rahul – Adviser
2. Ms. Imsusangla A. O – Member
3. Ms. Rency Balaraj – Member
4. Mr. Gladson J – Member

e) Academic Audit Committee

The mission of this committee is to promote greater accountability of all the departments of the Institution by undertaking the audit of the institution's system of internal policies, procedures and controls, evaluates, monitors compliances and reports in a timely manner in accordance with applicable regulatory obligations. The Conduct of Quality Circle Meetings and action taken reports will be a part of the reasonability. The Committee Constructs work plan of the internal audit function after due approval from TQM body and reports on the result of the internal audit's work. The audit of timely submission of Question papers from departmental faculties along with answer sheets of the continuous assessment, including auditing the steps taken for slow learners or non-performers, and the steps taken for professional development. The committee meets twice in a semester with the TQM to discuss any issues arising from the Committee's responsibility.

Academic Audit Committee:

1. Ms. Muktha – Coordinator
2. Ms. Nancy Christina – Member
3. Dr. Anusuya Paul – Member
4. Mr. Dileep Kumar Shetty – Member

Bangalore Jesuit Educational Society**Administration**

Rev. Dr. Dionysius Vaz, SJ	President
Rev. Fr. Brian Pereira, SJ	Vice President
Rev. Fr. Joy Pradeep Rodrigues SJ	Secretary & Treasurer
Rev. Dr. Charles Louis Lasrado, SJ	Principal
Rev. Fr. Pradeep Anthony, SJ	Finance Officer

Total Quality Management (TQM) Team

Dr. Charles Lasrado, SJ	Principal
Rev. Fr. Pradeep Anthony, SJ	Finance Officer
Dr. L. Augustin Amaladas	Registrar
Ms. Sneha S. Rai	Vice Principal (Shift 1)
Dr. D. Raja Jebasingh	Vice Principal (Shift 2)
Dr. Antony Oliver	Controller of Examination
Dr. A. M. Sheela	IQAC Coordinator
Dr. Suganthi Pais	B.Com – HOD
Dr. Ruqsana Anjum	BBA – HOD
Dr. Komal A Dave	PG – HOD
Ms. Sumithra Sreenivasan	Professional Programme Coordinator
Ms. Nancy Christina	B.Com (Industry Integrated) Coordinator
Dr. Theresa Rathi Rani	B.Com (Travel & Tourism) Coordinator
Dr. Ritty Francis	BBA (Entrepreneurship) Coordinator
Mr. Giridhar Naidu	Placement Coordinator
Dr. Deepika Joshi	Assistant Research Director
Dr. Preemal Maria D'Souza	Students' Governor
Ms. Christina Aroojis	Associations' Coordinator

Website Link:

https://www.sjcc.edu.in/student_handbook.php