



**St. Joseph's College of Commerce (Autonomous)**

**#163, Brigade Road, Bengaluru - 560025**

**[www.sjcc.edu.in](http://www.sjcc.edu.in)**

**Ph:080-25360644/46**

We are looking for a competent and motivated individual to join our team at SJCC for the following position:

**Office Assistant (2 Posts)**

**Required Candidate profile:**

**Graduation in any field with proficiency in MS office, excellent communication and interpersonal skills.**

**Send your latest resume and all relevant certificates to**

**[hr@sjcc.edu.in](mailto:hr@sjcc.edu.in)**

**on or before 25<sup>th</sup> September, 2023.**