

ST. JOSEPH'S COLLEGE OF COMMERCE

(Autonomous)

Bengaluru - 560025



STUDENT COUNCIL ELECTIONS 2021-2022

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IMPORTANT DATES

Date	Particulars
26 th July, 2021	Announcement of Elections and release of Guidelines on the college website
26 th July, 2021	Nominations for the posts of the Student Council will begin
28 th July, 2021	Last day for the filing of nominations for the posts of the Student Council
29 th July, 2021	Last day to withdraw nominations
30 th July, 2021	Announcement of the list of Eligible Candidates and meeting with candidates for a briefing
31 st July, 1 st and 2 nd August, 2021	Campaigns
3 rd , 4 th and 5 th August, 2021	Live speeches of student Council Contestants
6 th August, 2021	SJCC Council Elections and Announcement of Results through Teams

DEPARTMENT/ASSOCIATION/OUTREACH COORDINATORS

Date	Particulars
29 th July, 2021	Last date of filing of nominations
2 nd August, 2021	Announcement of eligible candidates
3 rd and 4 th August, 2021	Interviews
5 th August, 2021	Results to the students' governor

POSTS TO BE FILLED FOR THE STUDENT COUNCIL 2021-22

Sl. No.	Members to be Elected
1	President
2	General Secretary
3	Treasurer
4	Sports Secretary
5	Vice President (2 posts- reserved for Second years) *
6	Ladies' Secretary (2 posts) *
7	Academic Secretary (2 posts) *
8	Cultural Secretary (2 posts) *

*** One for each shift**

*** Only second year students are eligible to stand for the post of Vice President**

DEPARTMENT/ASSOCIATION/OUTREACH COORDINATORS 2021-22

Sl. No.	Members to be Nominated from the Final & Second Year Batch
1	B. Com Coordinator
2	B.Com Professional -International Accounting & Finance Coordinator
3	B.Com BPM – Industry Integrated Coordinator
4	B.Com Travel & Tourism Coordinator
5	B.Com Analytics Coordinator
6	BBA Coordinator
7	BBA Professional – Finance & Accountancy Coordinator
8	BBA (Entrepreneurship) Coordinator
9	PG Coordinator
10	Associations Coordinator
11	Outreach Coordinator

***Department/Associations/Outreach Coordinators will be selected by a panel of Staff Members**

CODE OF CONDUCT FOR CANDIDATES

1. Campaigning can begin only after the announcement of the Final List of Candidates
2. Candidates should submit the Declaration and election manifesto before starting the campaign
3. Campaigning through Microsoft Teams will be permitted only during the specified days and time
4. The following are not permitted:
 - a) Flex Banners or printed posters
 - b) Distribution of stickers
 - c) Gifts of any kind in cash, materials, food, or otherwise
 - d) Getting outsiders and old students for the campaign
 - e) Anti - canvassing
 - f) Writing, sticking, posting on the walls of the college
 - g) Using Vehicles for campaigning
 - h) Bursting of crackers inside and outside the campus
5. Respect for other contestants are expected during elections
6. Speeches for elections should adhere to the submitted manifesto
7. Speeches will be held in MS Teams during specified day and time
8. All campaigning ends on the previous evening of the Election Day

The election committee consists of the principal, members of the Total Quality Management Team and the Student Governor. Any breach of the code of conduct will lead to disqualification of the candidates. The decision of the election committee to disqualify a candidate will be final.

Procedure for Campaigning and Voting:

- Two groups will be created in teams and students will be added to it according to their batches.
- Candidates will campaign through these teams - campaigning slots will be created and clear guidelines will be issued to the candidates.
- Voting will be done through MForms (similar to class elections)
- Students are expected to secure their user credentials
- A demo form will be circulated prior to the final voting. Students are expected to resolve all technical issues prior to the voting.
- Results will be declared after compiling the results of the MForm.

ROLES AND RESPONSIBILITIES OF STUDENT COUNCIL MEMBERS

President

The President is responsible for the overall functioning of the Student Council. He/she along with the council will set the vision and prepare the agenda for the entire academic year. He/she will be responsible for the coordination between various members of the council and planning and execution of the events by the Academic, Cultural, Sports and Ladies Secretary. The President will look after the overall welfare of the student community and will work constructively as a bridge between the student community, staff and the management.

Vice-President

The Vice-President will work supporting the President in all matters pertaining to the Student Council. The Vice-President shall help the President in executing the vision set by the Student Council. He/she will also coordinate with the Associations and Outreach Coordinator in executing the programme of the council.

General Secretary

The General Secretary will be responsible for the execution of all the programmes planned the Student Council. He/she will also be responsible for the documentation of all activities conducted by the council.

Treasurer

The treasurer is responsible for the overall financial matters of the Student Council. He/she will be responsible for the preparation of Budget, getting approval from the Student governor and maintaining the accounts of expenditure.

Ladies' Secretary

The Ladies' Secretary will be responsible for organizing programmes that create gender sensitivity amongst all students and empower girl students in the college. She will also act as a representative of girl students and work constructively in creating an atmosphere of mutual respect, sensitivity and encouragement among boys and girls in the campus.

Cultural Secretary

The Cultural Secretary will be responsible for planning and executing all cultural and art events in the college. He/she along with council members will take steps to promote cultural diversity and create an atmosphere in the campus congenial for artistic and creative expression.

Academic Secretary

The Academic Secretary will be responsible for planning and execution of all extra-curricular academic events. He/she will be responsible for creating programmes that creates an intellectual atmosphere in the college and provide a supporting structure to those who require academic help.

Sports Secretary

The Sports Secretary will be responsible for planning and execution of sporting events in the college. He/she will work in close coordination with the Sports Department and shall be responsible directly to the Sports Director.

Department Coordinators

The Department Coordinators will coordinate the department activities working closely with the staff head of the respective department.

Associations Coordinator

The Associations Coordinator will coordinate all the association activities working closely with the staff Associations coordinator.

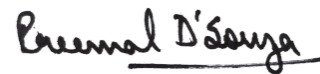
Outreach Coordinator

The Outreach Coordinator will coordinate all the outreach activities of the 'Bembala' programme working closely with the staff Outreach coordinator.



Dr. Charles Lasrado SJ

Principal



Dr. Preemal Maria D'Souza

Students' Governor