

St. Joseph's College of Commerce (Autonomous)

Bangalore 560025

Date : 13th August 2018

Time: 2pm

Venue- Board Room

Agenda

- Review of IQAC activities,
- Deliberation on exam department proposals.
- Academic updates and
- Any other matter

Members Present

- Dr.Nirmala Joseph,
- Ms.Ravi Darshini,
- Dr.Anthony Oliver,
- Ms. Shivakami Rajan,
- Ms.Veenu Joy,
- Mr.Raj Sadwani,
- Dr.Shubra Rahul,
- Dr.Suganthi Pais,
- Ms Poornima and
- Ms. Komal Dave

Member/s Absent

- Nil.

The meeting started with a prayer.

Discussions.

Subject/ Issue	Matters /Suggestions by	Discussion outcome	Action To be taken
IQAC- Data Capture of activities from June to July	nil	Repository team to capture	Dr.Soney and Dr. Sridhar to take care of this
ODD	ODD leave to be captured separately	IQAC to file this data	Format to be created and given to Principal Secretary Ms. Malini for capturing and collecting the documents of this data.
Repository Work	IQAC	Team formed –with data of Association	Dr.Soney and Dr. Sridhar to take care of

		reports to be capture	this
SQAC Formation	IQAC	One student from each class	IQAC to take lead