

**St. Joseph's College of Commerce (Autonomous)**  
**Bangalore 560025**

Date: 23rd January 2019

Time: 02:00 pm

Venue: 108

**Agenda**

Upcoming seminars, midterm re-test deliberations, student attendance class timings, OBE updates, evaluation system and process, admission dates and presentation by ERP

**Members Present**

Dr. Nirmala Joseph, Ms. Ravi Darshini, Dr. Anthony Oliver, Ms. shivakami Rajan, Ms. Veenu Joy, Mr. Raj Sadwani, Dr. Shubra Rahul, Dr. Suganthi Pais, Ms. Poornima and Ms. Komal Dave

**Special Invitee Mr. Babu**

**Member Absent**

Nil

The meeting started with a prayer.

Discussions.

Subject/ Issue	Matters /Suggestions by	Discussion outcome	Action To be taken
Upcoming Seminars	HODS	-	-
Midterm retest	COE	Individual teachers to conduct retest of Saturdays	Subject teachers
Student Attendance	ERP	In class attendance to be benchmarked	ERP
Class timings	IQAC	Shift I and shift II introduced with tea timings and lunch break timings	-
OBE	COE	Selected teachers to form a team and devise QP based on OBE pattern	Dr. Himachalpathy
Admission	Principal	Entrance Exams dates were decided	HODS
ERP admission process	ERP	Demonstration	ERP